

## Jurisdiction

Application to: IOWA

Applying As: Bar Examination

## Personal Information

### Applicant Information

Provide your full name, including middle name, if applicable.

All auto-filled information below reflects current information in your NCBE Account. If you need to make any changes to your first name, last name, date of birth, email address, alternate email address, and/or Social Security number, you must do so by updating your [NCBE Account Information](#).

First Name:

Middle Name:

Last Name:

Suffix (II, III, Jr., Sr., etc.):

NCBE Number:

Social Security Number:

Date of Birth:

Email Address:

Alternate Email Address:

Exam Date:

### Names

Have you ever used or been known by a different name?

**Note:** Your name(s) will be used for identification in correspondence sent to schools, employers, courts, references, etc. If your name was formally changed (in a judicial or naturalization proceeding), attach a copy of the name change order or marriage certificate to the materials you print and send to the Iowa Office of Professional regulation.

### Contact Information

Please provide the mailing address and telephone numbers at which you can be reached during the next six months.

## Applications, Authorizations and Conduct

### Law Student Registration

1. Have you ever submitted an application to register as a law student?

**Note:** This question refers to jurisdiction sponsored law student registration programs (not law school applications nor law student practice applications).

### Bar Exam

2. Have you ever applied to take a bar exam, including the Uniform Bar Exam (UBE)?

**Note:** Report all exams for which you have applied or registered, even if you did not sit for the exam. Report all exams even if you did not apply for admission to that jurisdiction and regardless of admission status. Omit the MPRE and First-Year Law Student Examinations.

<b>Transferred UBE Score</b>	
3.	Have you ever applied for admission by transferred Uniform Bar Examination (UBE) Score?
<b>Motion</b>	
4.	Have you ever applied for admission on motion?
<b>Note:</b> Do not list U.S. federal court or pro hac vice admissions in response to this question.	
<b>Diploma Privilege</b>	
5.	Have you ever applied for admission by diploma privilege?
<b>Foreign Legal Consultant</b>	
6.	Have you ever registered as a foreign legal consultant?
<b>In-House Counsel</b>	
7.	Have you ever registered as in-house counsel?
<b>Other</b>	
8.	Have you ever otherwise submitted an application to, or been authorized to practice law in, any U.S. or foreign jurisdiction or tribal court?
<b>Note:</b> In this context, "otherwise" means other than reported in response to questions 1 to 7. Do not list U.S. federal court or pro hac vice admissions in response to this question.	
<b>Bar Association Membership</b>	
9.	List the full name and address of each mandatory or voluntary bar association which you have been or are currently a member.
<b>Attorney Discipline</b>	
10.	Have you ever been disbarred, suspended, censured, or otherwise reprimanded or disqualified as an attorney?
<b>If Yes,</b> upload a copy of the associated action or complaint and send a printed copy of that document to the Iowa Office of Professional Regulation along with the rest of your printed application materials.	
<b>Attorney Complaint</b>	
11.	Have you ever been the subject of any charges, complaints or grievances (formal or informal) concerning your conduct as an attorney, including any now pending?
<b>If Yes,</b> upload a copy of the associated action or complaint and send a printed copy of that document to the Iowa Office of Professional Regulation along with the rest of your printed application materials.	
<b>Unauthorized Practice of Law</b>	
12.	Have you ever been the subject of any charges, complaints, or grievances (formal or informal) alleging that you engaged in the unauthorized practice of law, including any now pending?
<b>If Yes,</b> upload a copy of the associated action or complaint and send a printed copy of that document to the Iowa Office of Professional Regulation along with the rest of your printed application materials.	
<b>Sanction or Disqualification</b>	
13.	Have sanctions ever been entered against you, or have you ever been disqualified from participating in any case?
<b>If Yes,</b> upload a copy of the associated action or complaint and send a printed copy of that document to the Iowa Office of Professional Regulation along with the rest of your printed application materials.	
<b>Education</b>	
<b>Law Office Study</b>	

14.	Did you engage in law office study or complete Washington's APR 6 Law Clerk Program in lieu of receiving a J.D.? (This is permitted only in certain jurisdictions.)
<b>Law School Attendance</b>	
15.	List complete information regarding all law school attendance and law degrees (J.D., LL.B., LL.M., etc.). <b>Note:</b> If you studied abroad during law school, complete an entry for each study abroad period. Indicate the sponsoring institution, if different from the school listed.
<b>Law School Discipline</b>	
16.	Have you ever been dropped, suspended, warned, placed on scholastic or disciplinary probation, expelled, requested to resign, allowed to resign in lieu of discipline, otherwise subjected to discipline, or requested or advised to discontinue your studies by any law school?
<b>College/University Attendance</b>	
17.	List complete information regarding all college/university attendance (other than law school). <b>Note:</b> If you studied abroad, complete an entry for each study abroad period. Indicate the sponsoring institution, if different from the school listed.
<b>Academic Actions (College/University)</b>	
18.	Have you ever been dropped, suspended, warned, placed on academic or scholastic probation, placed on disciplinary probation, expelled, requested to withdraw, or allowed to withdraw in lieu of discipline from any college or university, or otherwise subjected to discipline or investigation by any such institution or requested or advised by any such institution to discontinue your studies there?
<b>Residences</b>	
<b>Residence History</b>	
19.	List every permanent or temporary physical address where you have resided for a period of one month or longer since age 18.
<b>Employment</b>	
<b>Employment History</b>	
20.	List all employment and unemployment information since age 18. In addition, list all law-related employment you have ever had.  <b>Notes:</b>  <b>Employment</b> - In this context, employment encompasses all part-time and full-time employment, including self-employment, externships, internships (paid and unpaid), clerkships, military service, volunteer work, and temporary employment.  <b>Unemployment</b> - Provide a brief, but specific, description of your activities while unemployed (e.g., seeking employment, preparing for law school, attending <school name>, vacation, studying for bar exam).  <b>Employment References</b> - If an employer is no longer in operation, or you were self-employed or employed by a relative, provide the name and contact information of a verifying reference. <b>Do not list yourself or a relative as a verifying reference.</b>  <b>Details</b> - Indicate if the address provided is a company headquarters or if you worked remotely. Provide other information that may assist in verification of this period of employment.
<b>Employment Actions</b>	
21.	Have you ever been disciplined, suspended, laid off, permitted to resign (in lieu of termination), or terminated from any job?  <b>Note:</b> If Yes, any associated periods of employment must be listed in response to the Employment History

	question before proceeding.
<b>Judicial Office</b>	
22.	Have you ever held judicial office?
<b>Military Service</b>	
23.	Have you ever been a member of the armed forces of the United States, its reserve components, or the National Guard?
	<b>If Yes</b> , upload a copy of all of your military separation papers (DD Form 214 or equivalent) and send a printed copy of those documents to the Iowa Office of Professional Regulation along with the rest of your printed application materials. Forms must indicate character of service.
<b>Licenses</b>	
24.	Have you ever applied for a license (even if the application was subsequently withdrawn) or held a license for a business, trade, or profession, other than as an attorney-at-law?
<b>License Denial/Revocation</b>	
25.	Have you ever been denied a license or had a license revoked for a business, trade, or profession?
<b>Character and Fitness</b>	
<b>Professional Discipline</b>	
26.	Have you ever been suspended, censured, or otherwise reprimanded or disqualified as a member of another profession, or as a holder of public office?
	<b>If Yes</b> , upload a copy of the associated action or complaint and send a printed copy of that document to the Iowa Office of Professional Regulation along with the rest of your printed application materials.
<b>Professional Complaint</b>	
27.	Have you ever been the subject of any charges, complaints, or grievances (formal or informal) concerning your conduct as a member of any other profession, or as a holder of public office, including any now pending?
	<b>If Yes</b> , upload a copy of the associated action or complaint and send a printed copy of that document to the Iowa Office of Professional Regulation along with the rest of your printed application materials.
<b>Bond</b>	
28.	Has any surety on any bond on which you were the principal been required to pay any money on your behalf?
<b>Preamble to Questions 29 to 42</b>	
	The Iowa Supreme Court has adopted the following questions 29 to 42, which each applicant must answer for admission in Iowa. An applicant's acknowledgment on the Attestation page of this application verifies the truthfulness of these responses.
<b>Fraud</b>	
29.	Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including <i>acts of dishonesty, fraud, or deceit</i> ?
<b>Misrepresentations</b>	
30.	Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including <i>lying on a resume or misrepresentation</i> ?
<b>Academic Misconduct</b>	
31.	Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including <i>academic misconduct, including such acts as cheating or plagiarism</i> ?
<b>Student Activities</b>	

32.	Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including <i>misconduct involving student activities</i> ?
<b>Thefts</b>	
33.	Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including <i>theft</i> ?
<b>Excessive Absences</b>	
34.	Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including <i>excessive absences</i> ?
<b>Assignments</b>	
35.	Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including <i>failure to complete assignments in a timely manner</i> ?
<b>Disregard for Health</b>	
36.	Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including <i>actions in disregard for health, safety, and welfare of others</i> ?
<b>Discriminations</b>	
37.	Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including <i>discrimination or harassment based upon sex, religion, age, disability, race or national or ethnic origin</i> ?
<b>Neglect</b>	
38.	Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including <i>neglect of financial responsibilities</i> ?
<b>Alcohol or Drugs</b>	
39.	Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including <b>conduct related to the use of alcohol or any other drug in the last five years</b> ?
<b>Conduct or Behavior</b>	
40.	<p>"Illegal Use of Drugs" means the use of controlled substances obtained illegally as well as the use of controlled substances which are not obtained pursuant to a valid prescription or taken in the accordance with the directions of a licensed health care practitioner.</p> <p>You have a right to elect not to answer those portions of the above questions which inquire as to the illegal use of controlled substances or activity you have reasonable cause to believe that answering may expose you to the possibility of criminal prosecution. In that event, you may assert the Fifth Amendment privilege against self-incrimination. Any claim of the Fifth Amendment privilege must be made in good faith. If you choose to assert the Fifth Amendment privilege, you must do so in writing. You must fully respond to all other questions on the application. Your application for licensure will be processed if you claim the Fifth Amendment privilege against self-incrimination.</p> <p><b>Are you currently, or have you been in the last three years, engaged in the illegal use of drugs?</b></p>
41.	Within the past five years, have you exhibited any conduct or behavior that could call into question your ability to practice law in a competent, ethical, and professional manner?
<b>Bar Examination Conduct</b>	
42.	<p>Have you ever been accused of, or charged with or the subject of an investigation regarding fraud, dishonesty or other misconduct in connection with the administration of a bar examination in any other jurisdiction?</p> <p><b>If Yes:</b></p> <ul style="list-style-type: none"> <li>• Include a statement below setting forth the jurisdiction, date(s) of incident, explanation of the circumstances, the stage of proceedings, the disposition, and any penalties imposed, for each matter.</li> <li>• Upload a copy of the associated record.</li> </ul>

## Legal Proceedings

### **Civil Action**

43. Have you ever been a named party to any civil action?
- Note:** Family law matters (including divorce actions and continuing orders for child support) should be included here.
- If Yes,** upload a copy of the associated pleadings, judgments, final orders, settlement agreement and/or docket report. Please send a printed copy of those documents to the Iowa Office of Professional Regulation along with the rest of your printed application materials.

### **Administrative Action**

44. Have you ever had a complaint or action (including, but not limited to, allegations of fraud, deceit, misrepresentation, forgery, or malpractice) initiated against you in any administrative forum?
- If Yes,** upload a copy of the associated administrative record. Please send a printed copy of those documents to the Iowa Office of Professional Regulation along with the rest of your printed application materials.

### **Criminal Action**

45. Have you ever been cited for, arrested for, charged with, or convicted of any violation of any law, including cases that were resolved in juvenile court?
- Note:** Include matters that have been dismissed, expunged, subject to a diversion or deferred prosecution program, or otherwise set aside. Omit traffic violations.
- If Yes,** upload a copy of the associated arrest report, complaint, indictment, citation, information, disposition, sentence, docket report, and appeal, if any. Please send a printed copy of those documents to the Iowa Office of Professional Regulation along with the rest of your printed application materials.

### **Alcohol or Drug Related Traffic Violation**

46. Have you ever been cited for, arrested for, charged with, or convicted of any alcohol or drug related traffic violation other than a violation that was resolved in juvenile court?
- Note:** Include matters that have been dismissed, expunged, subject to a diversion or deferred prosecution program, or otherwise set aside.
- If Yes,** upload a copy of the associated arrest report, complaint, indictment, citation, information, disposition, sentence, docket report, and appeal, if any. Please send a printed copy of those documents to the Iowa Office of Professional Regulation along with the rest of your printed application materials.

### **Traffic Violation**

47. Have you been cited for, arrested for, charged with, or convicted of any moving traffic violation during the past ten years?
- Note:** Include matters that have been dismissed, expunged, subject to a diversion or deferred prosecution program, or otherwise set aside. Omit parking violations.

### **Driver's License**

48. List all driver's licenses held during the last ten years.

## Financial Responsibility

### **Revocation**

49. Have you ever had a credit card or charge account revoked that was not resolved in bankruptcy?
- If Yes,** upload a copy of a recent credit report and send a printed copy of that document to the Iowa Office of Professional Regulation along with the rest of your printed application materials.

### **Defaulted Student Loan**

50.	<p>Have you ever defaulted on a student loan?</p> <p><b>If Yes</b>, upload a copy of a recent credit report and send a printed copy of that document to the Iowa Office of Professional Regulation along with the rest of your printed application materials.</p>
<b>Other Defaulted Debt</b>	
51.	<p>Have you ever defaulted on any debt other than a student loan that was not resolved in bankruptcy?</p> <p><b>If Yes</b>, upload a copy of a recent credit report and send a printed copy of that document to the Iowa Office of Professional Regulation along with the rest of your printed application materials.</p>
<b>Past Due Debt</b>	
52.	<p>Have you had any debt that has been more than 120 days past due within the past three years that was not resolved in bankruptcy?</p> <p><b>If Yes</b>, upload a copy of a recent credit report and send a printed copy of that document to the Iowa Office of Professional Regulation along with the rest of your printed application materials.</p>
<b>Tax Debt</b>	
53.	<p>Have you ever failed to timely pay any personal taxes due, including but not limited to any federal or state income taxes; state, county or municipal private property taxes; or real estate assessment taxes?</p> <p><b>If Yes</b>, upload a copy of supporting documentation (<a href="#">IRS tax account transcript</a>, release of lien, statement of amount due, etc.).</p>
<b>Bankruptcy</b>	
54.	<p>Have you ever filed a petition for bankruptcy?</p> <p><b>If Yes</b>, upload associated schedule of indebtedness, petition for bankruptcy, docket report and discharge from bankruptcy order.</p>
<b>Character References</b>	
<b>References</b>	
55.	<p>Provide complete information for at least six references, preferably persons who have known you for a minimum of five years. You are encouraged to include one reference from every locality where you have lived during the last ten years.</p> <p>Do not list yourself, anyone who is related to you by blood or marriage, or anyone who resides at your current residential address.</p> <p>Do not use names listed in response to the Employment History question. If you provide a business address, please include the names of both the reference and the business.</p> <p><b>Note:</b> To avoid delays, provide current contact information (<b>email address, mailing address, and telephone number</b>) for each reference.</p>
<b>Additional Information</b>	
<b>Additional Information</b>	
56.	<p>Would you like to provide additional information or further explain any of your previous responses? If you provide further explanation to any of your previous responses, please include the associated question number.</p>