Office of Professional Regulation of the Supreme Court of Iowa

Registration Form for the 2017 Court Interpreter Written Exam

Note: You MUST have (1) filed an interpreter application and (2) attend a court interpreter orientation workshop before you can take the written exams.

1. FULL NAME: _____ _____ _____
Last First Middle

2. MAILING ADDRESS: _____
Street Address or P.O. Box Number

_____ _____ _____ _____
City State Zip Code County

3. TELEPHONE NUMBER: _____ _____ _____
Residence Work Cell

4. EMAIL ADDRESS: _____

5. BIRTH DATE: _____ (MM/DD/YYYY) AGE: _____

6. Provide the date that you attended the Court Interpreter Orientation Workshop in Iowa

_____(MO/YR)

_____ 7. Have you passed any portion of the written exams for court interpreters in Iowa?
Yes/No

A. If yes, please check the box below and provide the month and year for the exam.

☐ 1. The multiple-choice exam (135 Questions): _____(MO/YR)

☐ 2. The multiple-choice Ethics test (25 Questions): _____(MO/YR)

8. List the non-English language in which you have sufficient expertise to be a court interpreter.

1. _____

9. Select a date for the written examination: ☐ Friday, June 9, 2017, Des Moines (Registration MUST be received NO LATER than 4:30 p.m. on May 25, 2017).

Registration Instructions:

1. Complete this registration form and mail it to: Office of Professional Regulation, Iowa Judicial Branch Building, 1111 E. Court Ave, Des Moines, IA 50319.
2. Include the registration fee. 47.8(2) The registration fee for the two written examinations identified in rule 47.4(1)(a) is $50 for Iowa residents and $100 for nonresidents. If the applicant has already passed at least one of the two examinations, the registration fee is $25 for Iowa residents and $50 for nonresidents.
3. Ensure that you have already filed an application to be an Oral or Sign Language Interpreter along with the Release/Waiver for a Criminal background check. If you have not done so, the form is located at http://www.iowacourts.gov/Administration/Court_Interpreters/Court_Interpreter_Forms/

SPECIAL NEEDS: If you have any physical needs that might require special assistance to take the examination, please describe those special needs on the back of this page.

Examination Details

LOCATION: The June 9, 2017 written examination will be held in Des Moines at the Des Moines Area Community College Urban Campus located at 1100 7th St., at Building 1. (The building and room number are subject to change. We will notify examinees at least one week before the exam if the building or room number has been changed).

REGISTRATION DEADLINE: Forms for the June 9, 2017 exam must be received in the Office of Professional Regulation by 4:30 p.m. on May 25, 2017. NO EXCEPTIONS.

DESCRIPTION OF THE WRITTEN EXAMINATION:

Exam 1: Multiple-choice exam with 135 Questions (in English); 2 hours 15 minutes – plus –

Exam 2: 15 additional multiple-choice questions on court interpreter ethics; 20 minutes

[The written translation exam will no longer be given.]

DON'T FORGET:

- The doors will close and the exam will begin around 9:00 a.m. (Exact times will be sent via email when testing date approaches)
- Examinees should arrive at least 20 minutes prior to the start of the exam to sign in and be seated.
- Bring a Photo-ID for identification and sign in at the exam.
- You must attend a court interpreter orientation session before you can take the written exams.
- You must pass both the written exam and Alta exam to be on the Roster of Court Interpreters.
- If you have any questions, please email court.interpreter@iowacourts.gov or call 515.725.8029.
- For more information on the testing go to:

http://www.iowacourts.gov/Administration/Court_Interpreters/Tests_for_Court_Interpreters/

DO NOT SUBMIT THIS PAGE WITH YOUR REGISTRATION