

IN THE SUPREME COURT OF IOWA

IN THE MATTER OF THE)	
PRESCRIBED FORMS FOR PROVIDING)	
PERSONAL IDENTIFICATION)	SUPERVISORY ORDER
INFORMATION)	

The Court hereby finds that Iowa Code Section 602.6111(1) (2003 Iowa Legis. Serv. No.5 (West)) requires parties, other than the state or a political subdivision of the state, to submit their employer identification numbers, if applicable, social security numbers, and dates of birth, at the time of filing a petition or complaint, answer, appearance, first motion, or any document filed with the clerk of district court that brings a new party into a proceeding.

Iowa Code section 602.6111(2) (2003 Iowa Legis. Serv. No.5 (West)), requires parties, except for the child support recovery unit, filing a petition or complaint, answer, appearance, first motion, or any document with the clerk of district court to establish or modify an order for child support under chapter 236, 252A, 252K, 598, or 600B, to provide the clerk of district court with the date of birth and social security number of the child.

Iowa Code Section 602.6111(3) (2003 Iowa Legis. Serv. No.5 (West)), requires parties to provide this information in the manner required by rules or directives prescribed by the supreme court. The clerk shall keep a social security number provided pursuant to this section confidential in accordance with the rules and directives prescribed by the supreme court.

In addition, Iowa Code Section 598.22B (2003), requires all orders in actions for paternity or child support to direct the parties to provide the clerk of court with information on the location and identity of the party, including social security number, residential and mailing addresses, telephone number, driver's license number, and name, address, and telephone of the party's employer. Information filed pursuant to section 598.22B (2003) is not public record except it shall be provided to the child support recovery unit pursuant to section 252B.24 (2003).

The court, pursuant to its administrative and supervisory authority under Iowa Code sections 602.1201 and 602.1205 (2003), hereby orders:

1. This order supersedes the court's previous directives entered September 30, 1998, and October 29, 1998.
2. The heading or face of each petition or complaint, answer, appearance, first motion, or any document filed with the clerk that brings a new party into a proceeding shall bear the birth date, and the employer identification number, if applicable, of the party.
3. In addition, parties shall provide their social security numbers on the attached Confidential Social Security Number Forms, which the clerk of district court shall maintain in a separate filing area. The completed forms and the social security numbers provided therein shall be confidential and not disclosed except as authorized by federal or state law.
4. Pursuant to Iowa Code Sections 598.22B (2003), 602.6111(1) and (2), parties in actions for paternity or child support, except the child support recovery unit, shall complete and provide to the clerk of district court, the attached Confidential Form: Sections 598.22B and 602.6111(1) and (2). The completed form and information therein except the names of the parties and the children, and their dates of birth, shall be confidential and not disclosed except as authorized under Iowa Code section 598.22B(3) (2003).

Dated this 20th day of October 2003.

THE SUPREME COURT OF IOWA

By /s/Louis A. Lavorato
Louis A. Lavorato, Chief Justice

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