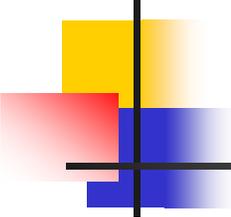


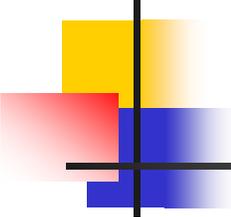
Electronic Document Management System

Judicial Branch
October 2005



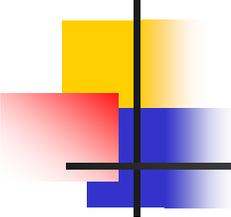
EDMS Business Plan

- Approach to Business Plan
- Review Feasibility Study of 1999
- Develop Business Plan from Feasibility Study as a benchmark
- Develop Business Plan for State Court Administrator



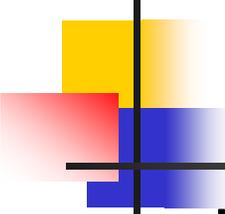
EDMS – Next Steps

- Review with JTC the 1999 Feasibility Study
- Review Key Assumptions for validity
- Update Feasibility Study with 2005 Business Plan for implementation of EDMS
- Review Rules development process
- Review Legal issues associated with EDMS



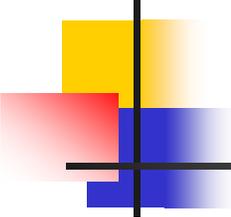
EDMS – Next Steps

- Develop Pilot Project Approach and criteria for selection
- Develop Implementation Plan
- Develop Financial Resource requirements
- Review cash flow analysis
- Incorporate implementation recommendations



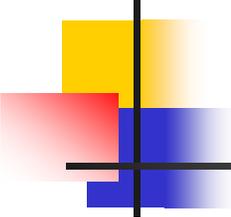
EDMS projected cost for implementation and support

	FY07	FY08	FY09	FY10	FY11
Number of Counties	2	18	22	22	13
Annual cost to implement and support	\$750,000	\$3,600,000	\$4,180,000	\$4,180,000	\$2,340,000



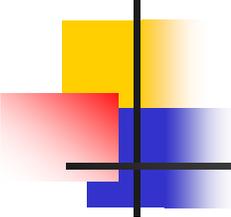
EDMS Business Plan

- Research & Development for EDMS
 - Use Gartner Group white papers
 - Use National Center for State Courts best practices for EDMS and E-Filing
 - Use model rules for Rules Committee
 - Attend CTC9 conference
 - Participate in OASIS and National model for Legal XML



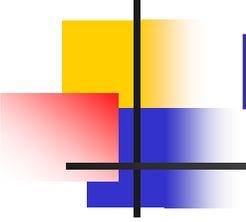
EDMS Business Plan

- Technology Recommendation
 - Review technology recommendations of the Feasibility Study
 - Re-Design technology recommendations
 - Re-Cost technology with new architecture
 - Add network cost into projections
 - Contract for consulting services for technology review and re-design



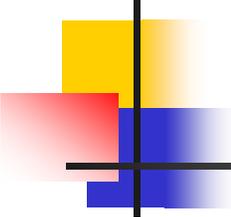
EDMS Business Plan

- Implementation Approach
 - Pilot in two counties of the Trial Court
 - Establish local rules for use by Chief Judge
 - Establish business process for these two counties
 - Develop workflow using business process
 - Begin Development of EDMS and pilot
 - Evaluate pilots at 30, 60, and 90 day intervals
 - After 60 days in the trial court, pilot established in the Appellate Courts



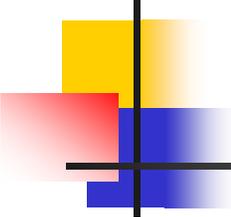
EDMS – Implementation Recommendations

- Recommendations
 - The implementation of EDMS should be by Judicial Sub-District's. The rationale is for consideration of judge's rotation and the legal community.
 - The design of the judge's view should allow for as close a feel as the current paper file and add enhanced features for sorting and viewing to increase use.



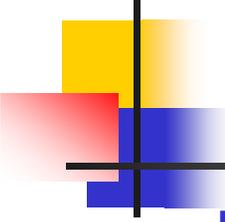
EDMS Business Plan

- Market outreach to legal community in the two pilot counties
- Provide internal and external training
- Develop Standard forms (cover sheets) for attachment for documents through E-Filing
- Evaluate user performance
- Re-Development of workflow and forms when Rules are established on state-wide basis



EDMS Business Plan

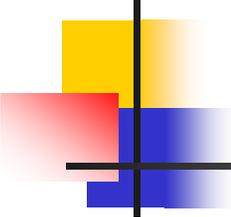
- Support
 - Provide desktop support
 - Contract for forms and workflow development
 - Contract for Integration with ICIS development
 - Contract for Market and Outreach
 - ICIS trainers and contract training



EDMS Business Plan

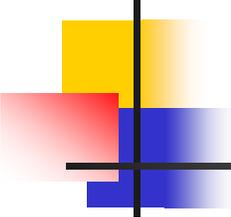
■ Rules

- Establish rules committee process
- Establish rules committee
- Provide model rules from other states and courts
- Rules committee work with Judicial Technology Committee on issues
- Rules committee will review orders of the Chief Judges
- Develop proposed rules for Supreme Court



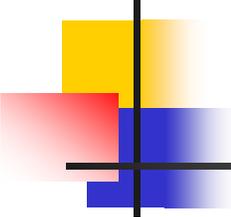
EDMS - Timeline

- Business Plan submitted to SCA in the Fall of 2005
- Technical Review completed by October 15, 2005
- Rules Committee – performed its work in 2006
- Release Proposed rules for public comment – January 2007
- Release RFP in April 2007



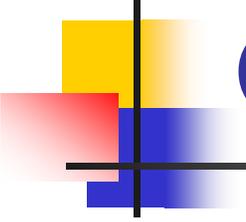
EDMS - Timeline

- Pilot Projects started in fall 2007
- 30, 60 and 90 day evaluations of Pilot Projects
- Appellate pilot in Winter 2007
- Begin statewide implementation in September 2008



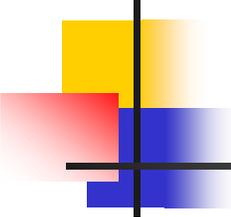
EDMS Pilot Counties

- Pilot Counties
 - RFP Plan
 - Selection
 - Criteria for selection
 - Research and Approach



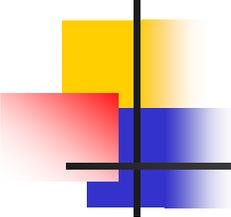
EDMS – Pilot County Selection Criteria

- Criteria
 - Support of Clerk/Staff
 - Support of Sub-District Judges
 - Support of Chief Judge/DCA
 - Support of Court Reporters
 - Support of Juvenile Court Officers
 - Support of Lawyers/Local Bar Association
 - Support of Abstractor's



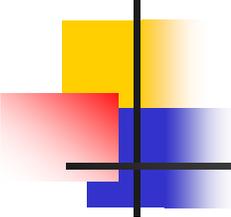
EDMS – Pilot County Selection Criteria

- Support of Business Community
- Evidence of readiness for change –
Including plan for managing change
- Identify success factors and how to
measure success
- Plan to handle extra workload during
pilot testing



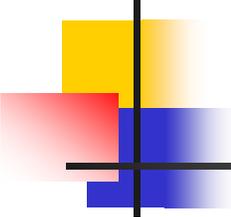
EDMS Appellate Courts

- Appellate Courts for Pilot
 - Rationale
 - R & D on E-Filing of Appeals
 - Evaluation



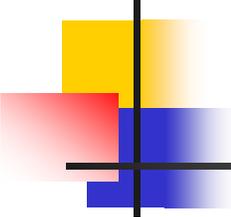
EDMS – Trial Courts

- Trial Court
 - Marketing of E-Filing
 - Change Management in legal community
 - Rules with county or District
 - Change once statewide rules established



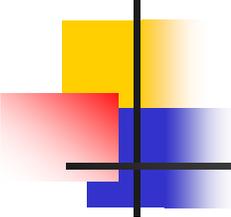
EDMS – Workflow Approach

- Establish workflow groups by court component
- Define business process
- Re-engineer business processes for EDMS
- Document and turn over to vendor in summer 2007



EDMS – Electronic Forms/Cover Sheet

- Establish business workgroup – lawyers, citizens, clerk staff and judges.
- Define and document data necessary for docket entry.
- Organize the cover sheet to work best for lawyers completing the form.



EDMS – Evaluation

- Evaluate the Pilot test
- Develop criteria for evaluation of pilot test
- What factors will we determine success
- Complete criteria summer 2007