IN THE IOWA DISTRICT COURT FOR THE FIFTH JUDICIAL DISTRICT

IN RE CONTINUATION OF THE TEMPORARY REDUCED PUBLIC OFFICE HOURS FOR THE WARREN COUNTY CLERK OF COURT'S OFFICE	ADMINISTRATIVE ORDER 2012 - 14

WHEREAS, the Court finds that the Warren County Clerk of Court's Office of the Fifth Judicial District, Iowa Judicial Branch, continues to operate under the budget shortage conditions found in this Court's previous Administrative Order 2011-52. As well, there continues in this office an extended FMLA medical leave situation, as well as one recent and two upcoming planned retirements, the office will remain seriously understaffed for their workload through the end of the fiscal year. Due to these situations, as well as the extra time needed to train new or transferring staff, it remains infeasible to return to the former regular public business hours of the Warren County Clerk of Court's Office during this fiscal year.

NOW, THEREFORE, IT IS HEREBY ORDERED pursuant to Iowa Supreme Court Supervisory Order, *In the Matter of Actions Taken to Reduce Judicial Branch Operating Expenses,* dated November 12, 2009, and the Court hereby provides public notice, that the reduced temporary hours of the Warren County Clerk of Court's Office shall continue to be as follows through Friday, June 29, 2012:

Mondays – open 8 a.m. to 4:30 p.m.
Tuesdays – open 8 a.m. to 2:30 p.m.
Wednesdays – open 8 a.m. to noon
Thursdays – open 8 a.m. to noon
Fridays – open 8 a.m. to 4:30 p.m.

The Court may review this matter at an earlier date if the situation warrants.

Public Notice of this order shall be provided by posting laminated copies of this Order at the doors of the Warren County Courthouse. Copies shall also be posted on or around the public counter windows of the Clerk's Office so as to be visible to the public at all times. A copy of this order shall also be posted on the Judicial Branch

Website under the Fifth Judicial District's section and shall be forwarded to the Warren County Bar Association.

DATED this 19 day of April, 2011.

ARTHUR E. GAMBLE, CHIEF JUDGE
FIFTH JUDICIAL DISTRICT OF IOWA

cc: All District Court Judges – 5th District
All District Associate Court Judges – 5th District
All Senior Judges – 5th District
Elizabeth Baldwin, 5th District DCA
All Clerks of Court – 5th District
All Warren County Clerk of Court Staff Members
All Case Coordinators – 5th District
Warren County Board of Supervisors
Warren County Auditor
Warren County Attorney
Warren County Sheriff
Warren County Recorder
Warren County Assessor
Warren County Treasurer
Marilyn Lantz, Chief Juvenile Court Officer
Kenton Richardson, Juvenile Court Services
DHS – Service Area Administrator Pat Penning
Sally Kreamer – Director, 5th District Correctional Services
Chief Justice Mark Cady
Justice David Wiggins, Liaison Justice
David Boyd, State Court Administrator
Peggy Sullivan, Finance and Personnel Director, SCA
Ken Bosier, Information Technology Director, SCA
5A Bar Association President
Steve Davis
Cheryl Thrailkill

FILED
POLK COUNTY, IA.
2012 APR 19 PM 1:34
CLERK DISTRICT COURT