

IN THE FIFTH JUDICIAL DISTRICT OF IOWA

**IN RE: ASSIGNMENT AND COURT
SERVICE SCHEDULE IN JUDICIAL
ELECTION DISTRICTS 5A AND 5B
FOR 2012**

ADMINISTRATIVE ORDER 2011-34

The Iowa Supreme Court has authorized a reasonable travel budget for F.Y. 2012. However, travel expenses will be closely monitored by Court Administration. The assignment set forth herein is subject to modification as budget constraints require.

NOW THEREFORE IT IS HEREBY ORDERED:

1. **Rotations.** Beginning Tuesday, January 3, 2012, trial sessions and rotations in Election Districts 5A and 5B shall be held in accordance with the schedule marked Exhibit "A" attached hereto and by this reference incorporated herein.
2. **Trial Dates.** Civil and criminal jury trials in Election Districts 5A and 5B shall be scheduled to commence on the days set forth in Exhibit "B" attached hereto and incorporated herein. Jury and non-jury trials shall also be assigned at other times to fully utilize available judges and facilities. Trials in Election Districts 5A and 5B shall be scheduled up to 6 cases deep depending on the availability of cases. All trial dates shall be considered firm. There shall be no leadoff or standby cases. Court Administration shall not bump a case for lack of an available judge, court reporter or courtroom. In such situations, only the Chief Judge or the Assistant Chief Judge shall decide whether to bump a case for lack of available resources.
3. **Court Service Schedule.** Court Service Day shall be held in every county of the Fifth District as set out in Exhibit "C" attached hereto and incorporated herein.

If the Court Service Days ordered herein are inadequate to handle the business of any county, court administration may schedule additional Court Service Days on an as needed basis. Conversely, if weekly court service is unnecessary in any county, court administration may schedule short non-jury trials on Court Service Days.
4. **Utilization of Judges.** Court administration shall at all times fully utilize all of the Judges of

the Fifth Judicial District without regard to judicial election district boundaries. Court Administration shall assign judges efficiently and monitor travel expenses on a monthly basis.

Effective Date. This Order shall be effective January 3, 2012.

So **Ordered** this 17 day of October, 2011.



**ARTHUR E. GAMBLE, CHIEF JUDGE
FIFTH JUDICIAL DISTRICT OF IOWA**

Copies to:

District Court/District Associate Court Judges - 5th District
Senior Judges/Magistrates - 5th District
Clerks of Court/County Attorneys - 5th District
Case Coordinators – 5th District
County Attorneys – 5th District
Court Reporters/Judicial Assistants/Court Attendants - 5th District
5th District Liaison Justice
State Court Administrator
Director - Department of Correctional Services
Chief Juvenile Court Officer
District/Assistant District Court Administrators
Court Administration Staff
Boards of Supervisors - 5th District

FILED
POLK COUNTY, IA.
2011 OCT 17 PM 2:31
CLERK DISTRICT COURT

**EXHIBIT "A" TO ADMINISTRATIVE ORDER 2011-34
2012 ELECTION DISTRICTS 5A AND 5B COURT SERVICE DAY SCHEDULE AND ASSIGNMENT**

County/Court Service Date	January – March	April – June	July – September	October – December
Dallas Civil/Tuesday Criminal/Friday	Rickers	McCall	Goodhue	Hefner
Madison/Monday	Huscher	Goodhue	Phipps	Hulse
Jasper Criminal/Monday Civil/Tuesday	McCall	Mertz	Hefner	Rickers
Guthrie/Monday	Hefner	Rickers	Mertz	Huscher
Warren Criminal/Monday Civil/Tuesday	Hulse	Kimes	Huscher	Goodhue
*Dallas Trials	Mertz	Hulse	Christensen	McCall
Marion/Friday	Goodhue	Huscher	Lloyd	Mertz
Adair/Every Other Monday Union/Friday	Kimes	Phipps	Rickers	Lloyd
Ringgold/Every Other Monday Adams/Every Other Monday opposite Ringgold Taylor/Tuesday	Christensen	Hefner	Hulse	Phipps
Lucas/Monday Wayne/Every Other Tuesday	Phipps	Lloyd	Kimes	Christensen
Clarke/Thursday Decatur/Every Other Friday	Lloyd	Christensen	McCall	Kimes

* 5A Judge assigned to Dallas County trials and also be available to cover any assignment as needed in 5A and 5B
 ** 5A, 5B, and 5C judges will cross sub-district lines as assigned by Chief Judge Gamble. This may include one-month assignments on an ad hoc basis.

**EXHIBIT "B" TO ADMINISTRATIVE ORDER 2011-34
 CRIMINAL AND CIVIL JURY TRIAL STARTING DAYS IN
 ELECTION DISTRICTS 5A AND 5B**

	Monday	Tuesday	Wednesday	Thursday	Friday
Adair		Crim/civil jtr	Crim jtr		
Adams			Civil/crim jtr	Crim jtr	
Clarke	Crim/civil jtr	Crim jtr			
Dallas	Civil jtr	Crim jtr	Crim jtr		
Decatur			Crim/civil jtr		
Guthrie		Civil/crim jtr	Crim jtr		
Jasper		Civil jtr	Crim/civil jtr		
Lucas		Crim/civil jtr	Crim jtr		
Madison		Civil/crim jtr	Crim jtr		
Marion	Civil jtr	Crim jtr			
Ringgold		Civil jtr	Crim jtr		
Taylor			Civil/crim jtr	Crim jtr	
Union	Crim/civil jtr	Crim jtr			
Warren		Civil jtr	Crim/civil jtr		
Wayne			Crim/civil jtr		

**EXHIBIT "C" ADMINISTRATIVE ORDER 2011-34
2012 COURT SERVICE & JURY TRIAL DAYS**

Adair:

- Court Service every other Monday
- Juvenile Court Service on 4th Tuesday of the month

Adams:

- Court Service every other Monday
- Juvenile Court Service on 2nd Wednesday of the month

Clarke:

- Court Service on Thursday
- Juvenile Court Service on the 4th Wednesday of the month

Dallas:

- Court Service – Civil on Tuesday, Criminal on Friday
- Juvenile Court Service on the 1st & 3rd Wednesday, Contested on the 2nd & 5th Wednesday

Decatur:

- Court Service every Friday
- Juvenile Court Service on the 4th Monday of the month

Guthrie:

- Court Service on Monday
- Juvenile Court Service on the 4th Wednesday of the month

Jasper:

- Court Service – Criminal on Monday, Civil on Tuesday
- Juvenile Court Service on Friday

Lucas:

- Court Service on Monday
- Juvenile Court Service on the 4th Friday of the month

Madison:

- Court Service on Monday
- Juvenile Court Service on Thursdays as scheduled by the judge

Marion:

- Court Service on Friday
- Juvenile Court Service on Wednesday

Ringgold:

- Court Service every other Monday
- Juvenile Court Service on the 2nd Friday of the month

Taylor:

- Court Service on Tuesday
- Juvenile Court Service on the 2nd Tuesday of the month

Union:

- Court Service on Friday
- Juvenile Court Service on the 2nd Thursday of the month

Warren:

- Court Service – Criminal on Monday, Civil on Tuesday
- Juvenile Court Service: Wednesdays – Delinquencies & CINA, Thursdays – Delinquencies & CINA;

Wayne:

- Court Service every other Tuesday
- Juvenile Court Service on the 2nd Monday of the month