

IN THE IOWA DISTRICT COURT FOR THE FIFTH JUDICIAL DISTRICT

IN RE TEMPORARY REDUCED  
OFFICE HOURS FOR THE JASPER  
AND MARION COUNTY CLERK OF  
COURT'S OFFICES

ADMINISTRATIVE ORDER 2011 - 21

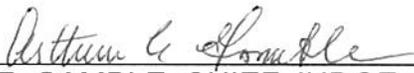
**WHEREAS**, the Court finds that conditions relating to continuing operations at 12 percent under necessary staffing workload levels from previous fiscal year budget reductions combined with continuing 12 percent understaffing status quo funding for the Judicial Branch in FY2012 are primarily causing serious workload strain in the Jasper and Marion County Clerk of Court Offices. This insufficient budgetary funding is specifically causing delay in the hiring of replacements for the two staff positions now vacant due to resignations. However the workload events for the Clerk of Court and staff has risen 7 percent in Jasper County and 8 percent in Marion County as measured year to date from 2010 versus 2011. Thus, operations of the offices with current public business hours have become temporarily unfeasible and additional uninterrupted work time to process the court dockets is needed. The Court further finds that it is not feasible to temporarily assignment a clerk or staff from another clerk's office to make up for the lost work due to other vacancies and similar workload strains in other offices of the District.

**NOW, THEREFORE, IT IS HEREBY ORDERED** pursuant to Iowa Supreme Court Supervisory Order, *In the Matter of Actions Taken to Reduce Judicial Branch Operating Expenses*, dated November 12, 2009, and the Court hereby provides public notice, that on Tuesdays and Thursdays from 12:00 p.m. to 4:30 p.m., the Offices of the Jasper and Marion County Clerk of the District Court will be temporarily closed to the public until such time as new staff can be hired and trained. This Order is effective beginning on Thursday, August 11, 2011. The Court will review this matter on or about October 1, 2011.

Public Notice of this order shall be provided by posting a copy of this order at the doors of the Jasper and Marion County Courthouse. Copies shall also be posted

on the inside doors to the Clerk's Office within the building and/or near the Clerk's Office customer service windows. A copy of this order shall also be posted on the Judicial Branch Website under the Fifth Judicial District's section and shall be forwarded to the Jasper and Marion County Bar Associations.

DATED this 9<sup>th</sup> day of August, 2011.

  
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ARTHUR E. GAMBLE, CHIEF JUDGE  
FIFTH JUDICIAL DISTRICT OF IOWA

cc: All District Court Judges – 5<sup>th</sup> District  
All District Associate Court Judges – 5<sup>th</sup> District  
All Senior Judges – 5<sup>th</sup> District  
Magistrate Steve Holwerda, Jasper County  
Elizabeth Baldwin, 5<sup>th</sup> District DCA  
All Clerks of Court – 5<sup>th</sup> District  
All Clerk of Court Staff Members – Jasper and Marion County  
Jasper and Marion County Attorneys  
Jasper and Marion County Sheriffs  
Marilyn Lantz, Chief Juvenile Court Officer  
Kenton Richardson, Juvenile Court Services  
DHS – Pat Penning  
Sally Kreamer – Director, 5<sup>th</sup> District Correctional Services  
Chief Justice Mark Cady  
Justice David Wiggins, Liaison Justice  
David Boyd, State Court Administrator  
Peggy Sullivan, Finance and Personnel Director, SCA  
Janis Haines, Rural Case Coordinator  
Jasper County Bar Association, Hilary Mastio, President  
Marion County Bar Association, Fred Kreykes

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