

IOWA DISTRICT COURT, THIRD JUDICIAL DISTRICT

IN RE: ACTING CLERK OF THE  
DISTRICT COURT FOR CHEROKEE  
COUNTY AND IDA COUNTY

ADMINISTRATIVE ORDER 2014 - #19

**WHEREAS** on Thursday, July 30<sup>th</sup>, 2014, District 3A and 3B district judges, by majority vote and pursuant to Iowa Code Sections 602.1209 and 602.1215, did appoint Lisa Grashoff of Aurelia, Iowa, to be the Clerk of the District Court for Cherokee County and Ida County. Lisa Grashoff will be the Acting Clerk of Court for Cherokee County and Ida County pending the successful completion of a course of education and training as specified by the state court administrator.

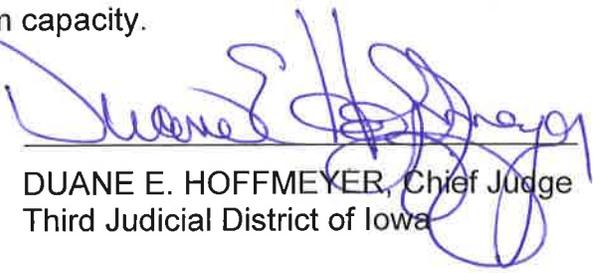
Such course costs will be paid by the Iowa Judicial Branch and are to be completed in the course of Lisa Grashoff's official work duties as an employee of the Judicial Branch.

Upon presentation of the documentation demonstrating successful completion of the Applied Management certification program and the *Fundamentals of Supervision* course to the Chief Judge an Administrative Order shall be issued confirming the appointment action of the Election District 3A and 3B District Court Judges naming Lisa Grashoff's Clerk of the District Court for Cherokee County and Ida County.

**THEREFORE, IT IS HEREBY ORDERED** that Lisa Grashoff is appointed Acting Clerk of the District Court for Cherokee County and Ida County effective September 26, 2014.

**IT IS FURTHER ORDERED** that Lisa Grashoff is empowered to perform all the duties and responsibilities of the position of Clerk of Court for Cherokee County and Ida County, Third Judicial District in her interim capacity.

Done this 31st day of July 2014.

  
DUANE E. HOFFMEYER, Chief Judge  
Third Judicial District of Iowa

**Copies to:**

Lisa Grashoff Acting Clerk of Court  
Third Judicial District Court/District Associate Court Judges  
Third Judicial District Clerks of District Court  
Cherokee and Ida County magistrates  
Clerk of Court Staff  
Gary Niles, Judicial District Chief Juvenile Court Officer  
Leesa McNeil, Third Judicial District Court Administrator  
David Boyd, State Court Administrator  
Peggy Sullivan, Director of Finance/Personnel  
Ken Bosier, Director of Technology Information  
Cherokee and Ida County Board of Supervisors  
Cherokee and Ida County Attorneys  
Cherokee and Ida County Sheriffs

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