IN THE IOWA DISTRICT COURT FOR THE FIFTH JUDICIAL DISTRICT

IN RE THE ELECTION DISTRICT 5A COUNTY CLERKS OF DISTRICT COURT DESIGNATION BY THE CHIEF JUDGE TO EXCEPT CERTAIN FILERS FROM THE ELECTRONIC DOCUMENT MANAGEMENT SYSTEM (EDMS) PURSUANT TO IOWA RULE OF COURT 16.302(2)	**ADMINISTRATIVE ORDER 2014- 17**

WHEREAS the Electronic Document Management System (EDMS) governed by Chapter 16 of the Iowa Rules of Court began implementation in Dallas, Guthrie and Madison counties on August 20, 2013 and implementation will begin in Jasper, Marion and Warren counties on March 13, 2014; and Iowa Court Rule 16.302(2) provides:

> ***Exceptions***. *For good cause, the court, or clerk if no judge is available, may authorize a filer to submit a document by nonelectronic means to the clerk for filing. Upon a showing of exceptional circumstances that it is not feasible for a party to file documents by electronic means, the chief judge of the district in which a case is pending or the chief judge's designee may excuse the party from registering to participate in the electronic filing system for purposes of that case.*

NOW, THEREFORE, IT IS HEREBY ORDERED for good cause shown during court proceedings, a judge may authorize a filer to submit a document by non-electronic means for filing with the Clerk of Court. However, outside of court proceedings, a judge will not be available due to other judicial duties. Outside of court proceedings, the Clerk of Court in Dallas, Guthrie, Madison, Jasper, Marion and Warren counties or her designee may, for good cause shown, authorize a filer to submit a document by non-electronic means to the Clerk for filing.

IT IS FURTHER ORDERED that the Dallas, Guthrie, Madison, Jasper, Marion and Warren County Clerks of Court or her designee are hereby designated by the Chief Judge of the Fifth Judicial District to consider requests by a party to be excused from registering to participate in the EDMS system on a case by case basis. A party requesting an exception must show exceptional circumstances that it is not feasible for that party to file documents by electronic means. In cases where such feasibility is not

readily apparent, the designee shall consult with the Chief Judge or District Court Administrator.

DATED this 6th day of March, 2014.

ARTHUR E. GAMBLE, CHIEF JUDGE
FIFTH JUDICIAL DISTRICT OF IOWA

Cc: Carol Sage, Marion and Jasper Counties Clerk of Court
Cathie Hullinger, Warren County Clerk of Court
Marsha McDermott, Dallas County Clerk of Court
Leisa Imboden, Guthrie County Clerk of Court
Janice Bowers, Madison County Clerk of Court
All Dallas, Guthrie, Madison, Marion, Jasper and Warren Counties Trial Court Supervisors and Judicial Trial Clerks III
Elizabeth Baldwin, District Court Administrator
Anne Sheeley and Billie Ramey, Assistant DCA's
All 5th District Rural District Court Judges
All 5th District Rural District Associate Court Judges
All Rural County Magistrates
All Rural County Court Reporters
All Fifth District Case Coordinators
All Fifth District Law Clerks
Justice David Wiggins, Supreme Court Liaison to the Fifth Judicial District
David Boyd, State Court Administrator
Ken Bosier, Information Technology Director, Iowa Judicial Branch
Diana Swanson, ICIS Staff
Jonathan Walker, ICIS Staff
Brandi Gravett and Heather Garcia, ICIS Trainer

FILED
POLK COUNTY, IA.
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CLERK DISTRICT COURT