IN THE IOWA DISTRICT COURT FOR THE FIFTH JUDICIAL DISTRICT

IN RE TEMPORARY MORNING CLOSURES OF THE ADAIR, ADAMS, RINGGOLD, TAYLOR AND UNION COUNTY CLERKS OF COURT OFFICES FOR MANDATORY ELECTRONIC DOCUMENT MANAGEMENT TRAINING	**ADMINISTRATIVE ORDER 2014-23**

WHEREAS the Electronic Document Management System (EDMS) governed by Chapter 16 of the Iowa Rules of Court will be officially implemented in Adair, Adams, Ringgold, Taylor and Union Counties on Wednesday, May 21, 2014.

AND WHEREAS the Court finds it necessary to require morning closures of the five County Clerk of Court Offices to the public as listed below for the Clerk's Office staff to prepare and train staff for such EDMS implementation.

NOW, THEREFORE, IT IS HEREBY ORDERED that the Clerks' of Court Offices in Adair, Adams, Ringgold, Taylor & Union County shall be closed until 1:00 p.m. on the following dates:

ADAIR COUNTY CLERK'S OFFICE CLOSED UNTIL 1:00 P.M.

Tuesday, Wednesday and Thursday **May 6-8, 2014**
Tuesday and Wednesday, **May 13-14, 2014**
Friday, **May 16, 2014**

ADAMS COUNTY CLERK'S OFFICE CLOSED UNTIL 1:00 P.M.

Tuesday, Wednesday and Thursday **May 6-8, 2014**
Tuesday and Wednesday, **May 13-14, 2014**
Friday, **May 16, 2014**

RINGGOLD COUNTY CLERK'S OFFICE CLOSED UNTIL 1:00 P.M.

Tuesday, Wednesday and Thursday **May 6-8, 2014**
Tuesday and Wednesday, **May 13-14, 2014**
Friday, **May 16, 2014**

TAYLOR COUNTY CLERK'S OFFICE CLOSED UNTIL 1:00 P.M.

Tuesday, Wednesday and Thursday **May 6-8, 2014**
Tuesday and Wednesday, **May 13-14, 2014**
Friday, **May 16, 2014**

UNION COUNTY CLERK'S OFFICE CLOSED UNTIL 1:00 P.M.

Tuesday, Wednesday and Thursday **May 6-8, 2014**
Tuesday and Wednesday, **May 13-14, 2014**
Monday, **May 19, 2014**

Public notice of this order shall be provided by the Adair, Adams, Ringgold, Taylor and Union County Clerks of Court by posting a copy of this order on the doors of their respective courthouses and offices, and by the public elevators on each floor of the building. A copy of this Order shall also be sent to the local Bar Association for distribution to their membership as well as a copy posted on the Judicial Branch Website by Court Administration.

DATED this 8th day of April, 2014.

ELIZA J. OVROM, ASST. CHIEF JUDGE
FIFTH JUDICIAL DISTRICT OF IOWA

Cc: Stacey Armstrong, Adair County Clerk of Court
Jackie Saville, Adams, Ringgold and Taylor Counties Clerk of Court
Allison Danilovich, Union County Clerk of Court
All Clerk of Court Staff – Adair, Adams, Ringgold and Taylor Counties
Adair County Bar Association, President
Adams County Bar Association, President
Ringgold County Bar Association, President
Taylor County Bar Association, President
Union County Bar Association, President
Adair County Sheriff
Adams County Sheriff
Ringgold County Sheriff
Taylor County Sheriff
Union County Sheriff
Adair County Attorney
Adams County Attorney
Ringgold County Attorney
Taylor County Attorney
Union County Attorney
D5 District Court Judges
D5 District Associate Court Judges
D5 Magistrates
D5 Court Reporters
D5 Clerks of Court
D5 Senior Judges
Justice David Wiggins, Supreme Court Liaison Justice
Donna Humpal, Supreme Court Clerk of Court
Marilyn Lantz, Chief JCO
Kim Garrison, JCO IV

FILED
CLERK COUNTY, IA.
14 APR -8 PM 4:28
CLERK DISTRICT COURT

Pat Penning, DHS SAM
Betty Bowlsby, MH Advocate
Kelly Yeggy, MH Advocate
D5 Case Coordinators
Elizabeth Baldwin, DCA
Anne Sheeley and Billie Ramey, Asst. DCA's
Ken Bosier, IT Director, Iowa Judicial Branch
Brandi Gravett and Heather Garcia, ICIS – Training
Karen Zeutenhorst, ICIS, Business Analyst
Laura Hayes, ICIS, Hardware Specialist
Judicial Branch Website