IN THE IOWA DISTRICT COURT FOR THE FIFTH JUDICIAL DISTRICT

IN RE: CLARKE, DECATUR, LUCAS AND WAYNE COUNTIES CLERKS OF COURT DESIGNATION BY THE CHIEF JUDGE TO EXCEPT CERTAIN FILERS FROM THE ELECTRONIC DOCUMENT MANAGEMENT SYSTEM (EDMS) PURSUANT TO IOWA RULE OF COURT 16.302(2)	**ADMINISTRATIVE ORDER 2014-34**

WHEREAS the Electronic Document Management System (EDMS) governed by Chapter 16 of the Iowa Rules of Court will begin implementation in Clarke, Decatur, Lucas and Wayne counties on Tuesday, July 22, 2014; and Iowa Court Rule 16.302(2) provides:

> ***Exceptions***. *For good cause, the court, or clerk if no judge is available, may authorize a filer to submit a document by nonelectronic means to the clerk for filing. Upon a showing of exceptional circumstances that it is not feasible for a party to file documents by electronic means, the chief judge of the district in which a case is pending or the chief judge's designee may excuse the party from registering to participate in the electronic filing system for purposes of that case.*

NOW, THEREFORE, IT IS HEREBY ORDERED for good cause shown during court proceedings, a judge may authorize a filer to submit a document by non-electronic means for filing with the Clerk of Court. However, outside of court proceedings, a judge will not be available due to other judicial duties. Outside of court proceedings, the Clerk of Court in Clarke, Decatur, Lucas and Wayne counties or her designee may, for good cause shown, authorize a filer to submit a document by non-electronic means to the Clerk for filing.

IT IS FURTHER ORDERED that the Clarke, Decatur, Lucas and Wayne County Clerks of Court or her designee are hereby designated by the Chief Judge of the Fifth Judicial District to consider requests by a party to be excused from registering to participate in the EDMS system on a case by case basis. A party requesting an exception must show by exceptional circumstances that it is not feasible for that party to file documents by

electronic means. In cases where such feasibility is not readily apparent, the designee shall consult with the Chief Judge or District Court Administrator.

DATED this 19th day of May, 2014.

ARTHUR E. GAMBLE, CHIEF JUDGE
FIFTH JUDICIAL DISTRICT OF IOWA

FILED
POLK COUNTY, IA.
14 MAY 19 PM 1:09
CLERK DISTRICT COURT

Cc: Linda Graves, Clarke County Clerk of Court
Tracy Tharp, Decatur and Wayne Counties Clerk of Court
Vicky Black, Lucas County Clerk of Court
All Clarke, Decatur, Lucas and Wayne Counties Clerk of Court Staff
Elizabeth Baldwin, District Court Administrator
Anne Sheeley and Billie Ramey, Assistant DCA's
All 5th District Rural District Court Judges
All 5th District Rural District Associate Court Judges
All Rural County Magistrates
All Rural County Court Attendants/Judicial Assistants
All Rural County Court Reporters
All Fifth District Case Coordinators
All Fifth District Law Clerks
Justice David Wiggins, Supreme Court Liaison to the Fifth Judicial District
David Boyd, State Court Administrator
Ken Bosier, Information Technology Director, Iowa Judicial Branch
Diana Swanson, ICIS Staff
Jonathan Walker, ICIS Staff
Shirley Johnsen and Jodi Krzyzak, ICIS Trainers