IN THE IOWA DISTRICT COURT
IN AND FOR THE EIGHTH JUDICIAL DISTRICT OF IOWA

ADMINISTRATIVE ORDER RE: **DIRECTIONS TO ATTORNEYS AND SELF-REPRESENTED LITIGANTS TO USE PAPER EXHIBITS**	**Administrative Order No. 2015-08**

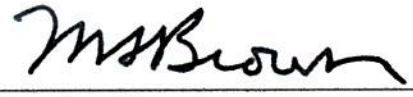
In all cases other than Juvenile Court cases, the parties shall use paper exhibits rather than electronically submitting exhibits for all hearings and trials. Unless a pretrial order provides otherwise, it will not be necessary for parties to file or submit to the Court in advance of a trial or hearing exhibits that they intend to offer at said trial or hearing. The parties shall provide a duplicate of the exhibits they intend to offer at a hearing or trial for the use of the court during the proceeding. Paper exhibits that are admitted into evidence will be scanned into the electronic court record by court personnel at the conclusion of the trial or hearing.

If a party determines that it would be more efficient for exhibits or an exhibit to be received by the court electronically, said party may make application to the judicial officer presiding over the trial or hearing for leave to submit said exhibits electronically.

The clerks in each individual county of the Eighth Judicial District shall provide a copy of this Administrative Order to the attorneys in their county.

IT IS SO ORDERED.

Dated this 1st day of July, 2015.



Mary Ann Brown
Chief Judge, Eighth Judicial District

Copies to be distributed by Court Administrator's Office:

Clerks of 8th Jud. District
District Court Judges, 8th Jud. District
District Associate Judges, 8th Jud. District
Magistrates, 8th Jud. District