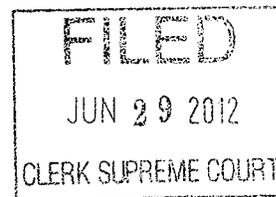


**In the Supreme Court of Iowa**



**In the Matter of the Electronic  
Document Management System  
and Standard Forms of Pleadings  
for Small Claims Actions**

**Supervisory Order**

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On May 7, 2012, the court approved a new set of small claims pleadings forms that as of July 1, 2012, shall be used exclusively pursuant to Iowa Code section 631.15 and will constitute a new Chapter 3 of the Iowa Court Rules, Standard Forms of Pleadings for Small Claims Actions. For use in the Iowa Judicial Branch Electronic Document Management System (EDMS), a separate set of “eForms” is required. This order approves those “eForms.”

The small claims pleadings eForms for use with EDMS have the same legal content and form numbering as the forms the court has previously approved. The eForms, however, include language specific to electronic filing, including information on electronic filing requirements. The eForms also contain slightly different signature blocks consistent with requirements of the Chapter 16 Court Rules governing the use of EDMS.

The small claims pleadings eForms for use in EDMS include the following:

- eForm 3.1 Original Notice and Petition for a Money Judgment
- eForm 3.2 Original Notice and Petition for a Money Judgment for Taxes Owing
- eForm 3.3 Original Notice and Petition for a Money Judgment against a Nonresident Motor Vehicle Owner or Operator Defendant
- eForm 3.4 Original Notice and Petition for a Money Judgment against a NonResident Defendant or a Foreign Corporation Defendant
- eForm 3.5 Original Notice and Petition for Replevin
- eForm 3.6 Original Notice and Petition for Forcible Entry and Detainer

eForm 3.7	Original Notice and Petition against Third Party Defendant(s)
eForm 3.8	Original Notice and Petition for Disposition of Abandoned Property
eForm 3.9	Original Notice and Petition for Intervention
eForm 3.10	Reserved
eForm 3.11	Appearance and Answer of Defendant(s)
eForm 3.12	Appearance and Answer of Third Party Defendant(s)
eForm 3.13	Counterclaim against Plaintiff(s)
eForm 3.14	Cross-Claim against a Co-Defendant
eForm 3.15	Reserved
eForm 3.16	Affidavit of Default
eForm 3.17	Application to Condemn Funds
eForm 3.18	Dismissal
eForm 3.19	Notice of Garnishment
eForm 3.20	Motion to Quash Garnishment and Request for Hearing
eForm 3.21	Affidavit of Property Exempt from Execution
eForm 3.22	Application for Release and Satisfaction of Judgment
eForm 3.23	Release and Satisfaction of Judgment
eForm 3.24	Reserved
eForm 3.25	Request for General Execution (Praecipe)
eForm 3.26	Notice of Appeal
eForm 3.27	Verification of Account, Identification of Judgment Debtor, and Certificate Re Military Service

The eForms attached hereto shall be used in small claims cases commenced on or after the initiation of electronic filing in a particular county and on or after July 1, 2012. Because the judicial branch is still in the process of implementing electronic filing throughout the state and these are therefore interim forms, they shall not be published in the Iowa Court Rules.

Dated this 29th day of June, 2012.

The Supreme Court of Iowa

By Mark S. Cady  
Mark S. Cady, Chief Justice

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

vs.

Defendant(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

**Original Notice and Petition  
for a Money Judgment**

To Defendant(s):

1. **You are notified** that Plaintiff(s) demand(s) from you the amount of \$ \_\_\_\_\_ plus court costs based on (state briefly the basis for the demand, not to exceed \$5000):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. **Judgment may be entered against you unless** you file an Appearance and Answer within **20 days** of the service of the Original Notice upon you. Judgment may include the amount requested plus interest and court costs.

3. You must electronically file an Appearance and Answer using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/EFile>, unless you obtain from the court an exemption from electronic filing requirements.

4. If your Appearance and Answer is filed within **20 days** and you deny the claim, you will receive electronic notification through EDMS of the place and time of the hearing on this matter.

5. If you electronically file an Appearance and Answer, EDMS will serve a copy of the form on Plaintiff(s), unless Plaintiff(s) is (are) exempt from electronic filing, or on the attorney for Plaintiff(s). The Notice of Electronic Filing will indicate if you must mail a copy of your Appearance and Answer to Plaintiff(s).

6. You must also notify the clerk's office of any address change.

/s/ \_\_\_\_\_  
Filing Plaintiff or Attorney

\_\_\_\_\_  
Law firm, if applicable

/s/ \_\_\_\_\_  
Second Plaintiff, if applicable

\_\_\_\_\_  
Law firm, if applicable

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Mailing address

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Telephone number

---

Email address

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Additional email address, if applicable

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Mailing address

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Telephone number

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Email address

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Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

vs.

Defendant(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

**Original Notice and Petition for a Money Judgment for Taxes Owing**  
**(Iowa Code sections 631.1(7) and 445.3)**

To Defendant(s):

1. **You are notified** that Plaintiff, \_\_\_\_\_ County Treasurer, demands from you the amount of \$ \_\_\_\_\_ for taxes due and owing based on the following: \_\_\_\_\_

2. **Judgment may be entered against you unless** you file an Appearance and Answer within **20 days** of the service of the Original Notice upon you. Judgment may include the amount requested plus interest and court costs.

3. You must electronically file your Appearance and Answer using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/EFile>, unless you obtain from the court an exemption from electronic filing requirements.

4. If your Appearance and Answer is filed within 20 days, and you deny the claim, you will receive electronic notification through EDMS of the place and time of the hearing on this matter.

5. If you electronically file an Appearance and Answer, EDMS will serve a copy of the form to Plaintiff.

6. You must also notify the clerk's office of any address change.

/s/ \_\_\_\_\_  
Filing Plaintiff Treasurer or Designee

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

eForm 3.3: Original Notice and Petition for a Money Judgment against a Nonresident Motor Vehicle Owner or Operator Defendant

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

vs.

Defendant(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

**Original Notice and Petition for a Money Judgment against a Nonresident Motor Vehicle Owner or Operator Defendant**

To Defendant(s):

1. **You are notified** that Plaintiff(s) demand(s) from you the amount of \$ \_\_\_\_\_ plus court costs based on (state briefly the basis for the demand, not to exceed \$5000):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. **Judgment may be entered against you unless** you file an Appearance and Answer within **60 days** of the filing of this Original Notice with the Director of the Iowa Department of Transportation. Judgment may include the amount requested plus interest and court costs.

3. You must electronically file the Appearance and Answer using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/EFile>, unless you obtain from the court an exemption from electronic filing requirements.

4. If your Appearance and Answer is filed within **60 days** and you deny the claim, you will receive electronic notification through EDMS of the time and place for the hearing on this matter.

5. If you electronically file the Appearance and Answer form, EDMS will serve a copy of the form on Plaintiff(s), unless Plaintiff(s) is (are) exempt from electronic filing, or on the attorney for Plaintiff(s). The Notice of Electronic Filing will indicate if you must mail a copy of your Appearance and Answer to Plaintiff(s).

6. You must also notify the clerk's office of any address change.

/s/ \_\_\_\_\_  
Filing Plaintiff or Attorney

/s/ \_\_\_\_\_  
Second Plaintiff, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Mailing address

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Telephone number

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Email address

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Additional email address, if applicable

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Telephone number

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Email address

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Additional email address, if applicable

eForm 3.4: Original Notice and Petition for a Money Judgment against a Nonresident Defendant or a Foreign Corporation Defendant

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

vs.

Defendant(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

**Original Notice and Petition for a Money Judgment against a Nonresident Defendant or a Foreign Corporation Defendant**

To Defendant(s):

1. **You are notified** that Plaintiff(s) demand(s) from you the amount of \$ \_\_\_\_\_ plus court costs based on (state briefly the basis for the demand, not to exceed \$5000):

2. **Judgment may be entered against you unless** you file an Appearance and Answer as follows:

- If you received service of this Original Notice **by mail** along with service upon the Secretary of State, you must file your Appearance and Answer within **60 days of the filing** of the Original Notice with the Secretary of State.
- If you received service of this Original Notice in a manner **other than by mail**, you must file your Appearance and Answer within **60 days after the date you received** the Original Notice.

3. You must electronically file the Appearance and Answer using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/EFile>, unless you obtain from the court an exemption from electronic filing requirements.

4. If your Appearance and Answer is timely filed and you deny the claim, you will receive electronic notification through EDMS of the time and place for the hearing on this matter.

5. If you electronically file the Appearance and Answer form, EDMS will serve a copy of the form on Plaintiff(s), unless Plaintiff(s) is (are) exempt from electronic filing, or on the attorney for Plaintiff(s). The Notice of Electronic Filing will indicate if you must mail a copy of your Appearance and Answer to Plaintiff(s).

6. You must also notify the clerk's office of any address change.

/s/ \_\_\_\_\_

Filing Plaintiff or Attorney

\_\_\_\_\_  
Law firm, if applicable

/s/ \_\_\_\_\_

Second Plaintiff, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

In the Iowa District Court for

County

Plaintiff(s)  
\_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Address)  
\_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Address)

vs.

Defendant(s)  
\_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Address)  
\_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Address)

**Original Notice and  
Petition for Replevin  
(Iowa Code chapter 643)**

To Defendant(s):

1. **You are notified** that Plaintiff(s) demand(s) relief (not to exceed \$5000 in total) from you in regard to the following described property:

\_\_\_\_\_

2. The value of the property described is (value may not exceed \$5,000): \$ \_\_\_\_\_

3. The relief requested includes (check all that apply):

- Plaintiff(s) ask(s) for possession of the property.
- Plaintiff(s) ask(s) for damages for unlawful retention.
- Plaintiff(s) ask(s) for damages for any damage to the property.
- Plaintiff(s) ask(s) for damages for: \_\_\_\_\_

(If asking for money damages, total amount including value of property cannot exceed \$5,000.)

4. Plaintiff(s) claim(s) immediate possession because (check only one):

- Plaintiff(s) own(s) the property.
- Plaintiff(s) has (have) a security agreement for the property.
  - i. A copy of the security agreement is attached.
  - ii. The agreement shows that Plaintiff(s) is(are) entitled to seize possession on default.
  - iii. Defendant(s) are in default because: \_\_\_\_\_

Other: \_\_\_\_\_

5. The property (check only one):

- Is not in the possession of Defendant(s) pursuant to court order or judgment; or
- Was taken by Defendant(s) under court order or judgment, but the property is exempt from seizure because: \_\_\_\_\_

6. **Judgment may be entered against you unless** you file an Appearance and Answer within **20 days** of the service of the Original Notice upon you. Judgment may include the amount requested plus interest and court costs.

7. You must electronically file the Appearance and Answer using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/EFile>, unless you obtain from the court an exemption from electronic filing requirements.

8. If your Appearance and Answer is filed within **20 days** and you deny the claim, you will receive electronic notification through EDMS of the time and place for the hearing on this matter.

9. If you electronically file the Appearance and Answer, EDMS will serve a copy of the form on Plaintiff(s), unless Plaintiff(s) is (are) exempt from electronic filing, or on the attorney for Plaintiff(s). The Notice of Electronic Filing will indicate if you must mail a copy of your Appearance and Answer to Plaintiff(s).

10. You must also notify the clerk's office of any address change.

I (We) certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Plaintiff's signature

\_\_\_\_\_  
Plaintiff's signature

/s/ \_\_\_\_\_  
Filing Plaintiff or Attorney

/s/ \_\_\_\_\_  
Second Plaintiff, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

\_\_\_\_\_  
Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s) _____ (Name) _____ (Address) _____ (Name) _____ (Address)	<b>Original Notice and Petition for Forcible Entry and Detainer (Iowa Code chapter 648)</b>
vs.	
Defendant(s) _____ (Name) _____ (Address) _____ (Name) _____ (Address)	

To Defendant(s):

1. **You are notified** that Plaintiff(s) demand(s) from you possession of (state exact address of real property): \_\_\_\_\_  
because (state basis of demand): \_\_\_\_\_

2. **Hearing is set for** the date, time, and court location listed on the last page of this Original Notice and Petition. The court will electronically record the hearing. If either party desires that a certified court reporter report the hearing, that party must arrange and pay for the costs of reporting. **Failure to appear at the hearing may result in judgment entered against you for possession of the property and court costs.**

**Plaintiff(s):** The court shall set the date of hearing to occur within **8 days** from the filing date of the Original Notice unless you check the box below:

Plaintiff(s) request(s) or consent(s) to the court setting the date of hearing to occur no later than **15 days** from the filing of the Original Notice.

/s/ \_\_\_\_\_  
Filing Plaintiff or Attorney

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

/s/ \_\_\_\_\_  
Second Plaintiff, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s) _____ (Name) _____ (Address) _____ (Name) _____ (Address) vs.      Defendant(s)/Third Party Plaintiff(s) _____ (Name) _____ (Address) _____ (Name) _____ (Address) vs.      Third Party Defendant(s) _____ (Name) _____ (Address)	<b>Original Notice and Petition against Third Party Defendant(s)</b>
_____ (Name) _____ (Address)	_____ (Name) _____ (Address)

To Third Party Defendant(s), \_\_\_\_\_:  
(Name(s) of Third Party Defendant(s))

1. **You are notified that**, \_\_\_\_\_, as Third Party Plaintiff(s), demand(s) from you the amount of \$ \_\_\_\_\_ because (state briefly the basis for demand, not to exceed \$5000): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. **Judgment may be entered against you unless** you file an Appearance and Answer within **20 days** of the service of the Original Notice upon you. Judgment may include the amount requested plus interest and court costs.

3. You must electronically file the Appearance and Answer using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/EFile>, unless you obtain from the court an exemption from electronic filing requirements.

4. If your Appearance and Answer is filed within **20 days** and you deny this Third Party Petition, you will receive electronic notification through EDMS of the time and place for the hearing on this matter.

5. If you electronically file the Appearance and Answer form, EDMS will serve a copy of the form on all parties, unless a party is exempt from electronic filing, or the attorney(s) of the party(ies). The courtesy Notice of Electronic Filing will indicate if you must mail a copy of your Appearance and Answer to the other parties.

6. You must also notify the clerk's office of any address change.

/s/ \_\_\_\_\_  
Filing Third Party or Attorney

/s/ \_\_\_\_\_  
Second Third Party, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Law firm, if applicable

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Mailing address

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Telephone number

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Email address

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Additional email address, if applicable

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Mailing address

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Telephone number

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Email address

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Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)

(Name)

(Address)

(Name)

(Address)

vs.

Defendant(s)

(Name)

(Address)

(Name)

(Address)

**Original Notice and Petition for Disposition of Abandoned Property (Iowa Code chapter 555B) (Mobile Home and Personal Property in the Vicinity)**

To Defendant(s):

1. Plaintiff(s) demand(s) a judgment of abandonment for (state the exact nature of abandoned property):

because (state basis of demand): \_\_\_\_\_

2. In support of this demand Plaintiff(s) state(s):

- Plaintiff(s) has (have) not requested notice by the sheriff as provided for in Iowa Code section 555B.2;
- The property is located in the above county; and
- There is no lien against the property other than a tax lien pursuant to Iowa Code chapter 435.

3. **Hearing is set** for the date, time, and court location listed on the last page of this Original Notice and Petition. The court will electronically record the hearing. Any party desiring that a certified court reporter report the hearing must arrange and pay for the costs of reporting. **Failure to appear at the hearing may result in judgment entered against you for statutory damages, interest, and court costs, and the property will be disposed of as abandoned property.**

**Note:** Service must be made on the owner of the property at least **10 days** before the hearing and the hearing must be set within **14 days** of filing the Petition.

/s/ \_\_\_\_\_  
Filing Plaintiff or Attorney

/s/ \_\_\_\_\_  
Second Plaintiff, if necessary

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

\_\_\_\_\_  
Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

vs.

Defendant(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

**Original Notice and  
Petition for Intervention**

To Plaintiff(s) and Defendant(s):

1. I (We), \_\_\_\_\_, being interested in the subject matter of this case seek to intervene in the following manner: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. This Petition for Intervention is based on (state briefly the basis for the demand):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

/s/ \_\_\_\_\_  
Filing Intervenor or Attorney

/s/ \_\_\_\_\_  
Second Intervenor, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Mailing address

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Telephone number

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Telephone number

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Email address

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Email address

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Additional email address, if applicable

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Additional email address, if applicable

In the Iowa District Court for

County

Plaintiff(s)

(Name)

(Name)

vs.

Defendant(s)

(Name)

(Name)

**Appearance and Answer  
of Defendant(s)**

Small Claim No. \_\_\_\_\_

If you need assistance to participate in court due to a disability, call the disability coordinator (information at [www.iowacourts.gov/Representing\\_Yourself/ADAAccess](http://www.iowacourts.gov/Representing_Yourself/ADAAccess)). Persons who are hearing or speech impaired may call Relay Iowa TTY (1-800-735-2942). **Disability coordinators cannot provide legal advice.**

Check **only one** of the following:

- The **claim is denied**. Parties will receive electronic notification of the hearing time and place through the Iowa Judicial Branch Electronic Document Management System (EDMS).
- The **claim is admitted**. Judgment may be entered.
- The **claim is admitted in part in the amount** of \$ \_\_\_\_\_. Parties will receive electronic notification of the hearing time and place through the Iowa Judicial Branch Electronic Document Management System (EDMS).

1. You must electronically file your Appearance and Answer using EDMS, unless you obtain from the court an exemption from electronic filing requirements, at <https://www.iowacourts.state.ia.us/EFile>.

2. If you electronically file, EDMS will serve a copy of this Appearance and Answer on Plaintiff(s), unless Plaintiff(s) is (are) exempt from electronic filing, or to the attorney for Plaintiff(s). The Notice of Electronic Filing will indicate if you must mail a copy of your Appearance and Answer to Plaintiff(s).

3. You may download this form online at <https://iowacourts.state.ia.us/Efile>. Unless the court has granted you an exemption from electronic filing, you must scan and electronically file this Answer and Appearance form, or fill out and electronically file the online form, in accordance with Chapter 16 Rules Pertaining to the Use of the Electronic Document Management System.

/s/ \_\_\_\_\_  
Filing Defendant or Attorney

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

/s/ \_\_\_\_\_  
Second Defendant, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

vs.

Defendant(s)/Third Party Plaintiff(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

vs.

Third Party Defendant(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

**Appearance and Answer  
of Third Party Defendant(s)**

Small Claim No. \_\_\_\_\_

If you need assistance to participate in court due to a disability, call the disability coordinator (information at [www.iowacourts.gov/Representing\\_Yourself/ADAAccess](http://www.iowacourts.gov/Representing_Yourself/ADAAccess)). Persons who are hearing or speech impaired may call Relay Iowa TTY (1-800-735-2942). **Disability coordinators cannot provide legal advice.**

Check **only one** of the following:

- The **claim is denied**. Parties will receive electronic notification through the Iowa Judicial Branch Electronic Document Management System (EDMS) of the hearing time and place.
- The **claim is admitted**. Judgment may be entered.
- The **claim is admitted in part in the amount** of \$\_\_\_\_\_. Parties will receive electronic notification through the Iowa Judicial Branch Electronic Document Management System (EDMS) of the hearing time and place.

1. You must electronically file your Appearance and Answer using EDMS, unless you obtain from the court an exemption from electronic filing requirements, at <https://www.iowacourts.state.ia.us/EFile>.
2. If you electronically file, EDMS will serve a copy of this Appearance and Answer on Plaintiff(s), unless Plaintiff(s) is (are) exempt from electronic filing, or to the attorney for Plaintiff(s). The Notice of Electronic Filing will indicate if you must mail a copy of your Appearance and Answer to Plaintiff(s).
3. You may download this form online at <https://iowacourts.state.ia.us/Efile>. Unless the court has granted you an exemption from electronic filing, you must scan and electronically file this Answer and Appearance form, or fill out and electronically file the online form, in accordance with Chapter 16 Rules Pertaining to the Use of the Electronic Document Management System.

/s/ \_\_\_\_\_  
Filing Third Party or Attorney

\_\_\_\_\_  
Law firm, if applicable

/s/ \_\_\_\_\_  
Second Third Party, if applicable

\_\_\_\_\_  
Law firm, if applicable

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Mailing address

---

Telephone number

---

Email address

---

Additional email address, if applicable

---

Mailing address

---

Telephone number

---

Email address

---

Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

vs.

Defendant(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

**Counterclaim against Plaintiff(s)**

Small Claim No. \_\_\_\_\_

To Plaintiff(s), \_\_\_\_\_:  
(List name(s) of Plaintiff(s) against whom you are counterclaiming.)

1. You are notified that Defendant(s) identified below demand(s) from you the amount of \$ \_\_\_\_\_, because (state briefly the basis for the demand, not to exceed \$5000):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Defendant(s) must electronically file this original Counterclaim with the clerk of court using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/EFile>, unless the court has granted Defendant(s) an exemption from electronic filing requirements.

3. EDMS will serve a copy of the Counterclaim on Plaintiff(s), unless Plaintiff(s) is (are) exempt from electronic filing, or to the attorney for Plaintiff(s). If Plaintiff(s) is (are) exempt from electronic filing, the clerk of court will provide a copy to Plaintiff(s) or Plaintiff(s) attorneys.

/s/ \_\_\_\_\_  
Filing Defendant or Attorney

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

/s/ \_\_\_\_\_  
Second Defendant, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s) _____ (Name) _____ (Name) vs. Defendant(s) _____ (Name) _____ (Name)	<p style="text-align: center;"><b>Cross-Claim against a Co-Defendant</b></p> Small Claim No. _____
---	--

You are notified that the Cross-Claimant(s) identified below demand(s) from

\_\_\_\_\_  
 (List name(s) of party(ies) against whom the demand is made.)

the amount of \$ \_\_\_\_\_ because (state briefly the basis for the demand, not to exceed \$5000):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Cross-Claimant(s) must electronically file this original Cross-Claim with the clerk of court using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/EFile>, unless the court has granted Cross-Claimant(s) an exemption from electronic filing requirements.

3. EDMS will serve a copy of the Cross-Claim on the other party(ies), unless the other party(ies) is (are) exempt from electronic filing, or to the attorney(s) for the other party(ies). If the other party(ies) (are) exempt from electronic filing, the clerk of court will provide a copy to the other party(ies) or the attorney(s) for the other party(ies).

/s/ \_\_\_\_\_  
 Filing Cross-Claimant or Attorney

\_\_\_\_\_  
 Law firm, if applicable

\_\_\_\_\_  
 Mailing address

\_\_\_\_\_  
 Telephone number

\_\_\_\_\_  
 Email address

\_\_\_\_\_  
 Additional email address, if applicable

/s/ \_\_\_\_\_  
 Second Cross-Claimant, if applicable

\_\_\_\_\_  
 Law firm, if applicable

\_\_\_\_\_  
 Mailing address

\_\_\_\_\_  
 Telephone number

\_\_\_\_\_  
 Email address

\_\_\_\_\_  
 Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

vs.

Defendant(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

**Affidavit of Default  
(Failure to Comply with Payment Plan)**

Small Claim No. \_\_\_\_\_

1. The court entered judgment on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in the amount of \$ \_\_\_\_\_ plus court costs in the amount of \$ \_\_\_\_\_.
2. The court further ordered that the judgment debtor(s) could satisfy the judgment by an installment payment plan of \$ \_\_\_\_\_ per \_\_\_\_\_ beginning on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.
3. The judgment debtor(s) has (have) failed to make installment payments as ordered.

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Affiant

/s/ \_\_\_\_\_  
Filing Judgment Creditor or Attorney

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional Email address, if applicable



In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

vs.

Defendant(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

**Application to Condemn Funds**

Small Claim No. \_\_\_\_\_

The undersigned states as follows:

1. An Execution was issued based on the judgment entered in this case.
2. A Garnishment was served and the garnishee has either answered that after allowing all exemptions money is owed to Defendant(s) named above, or turned over the funds pursuant to Iowa Code sections 642.10 and 642.13.
3. The Notice of Garnishment required by Iowa Code section 642.14 was served on Defendant(s) named above.
4. A copy of that Notice with proof of service on Defendant(s) is on file.
5. More than **10 days** have passed since the Notice of Garnishment was served.
6. No motion, Answer, Affidavit of Exemption, or other pleading has been filed to contest the Garnishment.

Based on the foregoing, Plaintiff(s) request(s) the court issue an order condemning the garnished funds.

/s/ \_\_\_\_\_  
Filing Plaintiff or Attorney

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

/s/ \_\_\_\_\_  
Second Plaintiff, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

vs.

Defendant(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

**Dismissal**

Small Claim No. \_\_\_\_\_

By this filing, I (we) dismiss my (our) claim(s) (check **only one** of the following):

- With prejudice** (I (we) cannot refile the claim(s)).
- Without prejudice** (I (we) may refile the claim(s)).

/s/ \_\_\_\_\_  
Filing Plaintiff or Attorney

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

/s/ \_\_\_\_\_  
Second Plaintiff, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s) _____ (Name) _____ (Name) vs. Defendant(s) _____ (Name) _____ (Name)	<b>Notice of Garnishment</b> Small Claim No. _____
---	---

1. **You are notified** that a Garnishment was issued based on a judgment against you and the Garnishment was served on \_\_\_\_\_, who has admitted to be in possession of your property or is indebted to you.

2. **You are further notified** that to contest the Garnishment you must file a Motion to Quash, an Answer, an Affidavit of Exemption, or other appropriate pleading within **10 days** from the date this Notice was served on you. Your motion, Answer, or pleading must explain why you think these funds are exempt from execution under state or federal law. Some examples of exempt funds may include social security benefits, public assistance, county assistance, veteran's benefits, and unemployment compensation. These are examples only and not intended as a complete list. If you do not contest the Garnishment, a court order will be entered condemning the funds and the funds will be applied against the judgment.

3. Any Motion to Quash, Answer, Affidavit of Exemption, or other pleading that you file to contest the Garnishment must be electronically filed using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/EFile> unless you obtain an exemption from electronic filing requirements from the court.

4. If you file to contest the Garnishment, the court may set a prompt hearing, in which case you will receive electronic notification of the hearing through EDMS. If the court sets a hearing, you should be ready to explain to the judge why you believe your property is exempt from the Garnishment.

5. Iowa Code section 642.14 requires that you be told the exact language of Iowa Code section 630.3A. That section reads:

At any time after the rendition of judgment the court, upon application of the judgment creditor or the judgment debtor and upon notice to the adverse party as the court shall direct, shall conduct a hearing to determine the reasonably expected annual earnings of the judgment debtor for the current calendar year and the applicable limitation upon garnishment as provide in Section 642.21. The court shall also consider in the interest of justice whether a greater amount than provided in Section 642.21 shall be exempt from garnishment. In making the determination, the court shall consider the age, number and circumstances of the dependents of the debtor, existing federal poverty level guidelines, the debtor's maintenance and support needs, the debtor's other financial obligations, and any other relevant information. An order reducing the garnishment may be modified or vacated upon the application of a party to the court, notice to the adverse party, and a showing at a hearing of changed circumstances. An additional filing fee shall not be assessed for proceedings under this section.

**You may wish to consult a lawyer for advice as to the meaning of this notice.**

/s/ \_\_\_\_\_  
Filing Judgment Creditor or Attorney  
\_\_\_\_\_  
Law firm, if applicable

/s/ \_\_\_\_\_  
Second Judgment Creditor, if applicable  
\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

Defendant(s)

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Name)

vs.

**Motion to Quash Garnishment  
and Request for Hearing**

Small Claims No. \_\_\_\_\_

1. This Garnishment represents a hardship because: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. The funds are exempt because: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. I (we) request a hearing on this Motion to Quash Garnishment.

**Note:** Defendant(s) must electronically file this original Motion to Quash using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/EFile>, unless Defendant(s) receive an exemption from electronic filing requirements from the court. EDMS will serve a copy of this Motion to Quash on the other party(ies), unless they are exempt from electronic filing, or on the attorney(s) for the other party(ies). The Notice of Electronic Filing will indicate if Defendant(s) must mail a copy of this Motion to Quash to any party(ies).

/s/ \_\_\_\_\_  
Filing Defendant or Attorney

/s/ \_\_\_\_\_  
Second Defendant, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s) _____ (Name) _____ (Name) vs. Defendant(s) _____ (Name) _____ (Name)	<p><b>Affidavit of Property Exempt from Execution</b> (Iowa Code sections 626.50 and 642.15)</p> Small Claim No. _____
---	--

1. This is an Affidavit pursuant to Iowa Code sections 626.50 and 642.15 to inform the sheriff and creditors of income and property exempt from execution under Iowa law. **This filing is not an Answer or motion in this proceeding.**

2. The following are my (our) only sources of monthly income and are exempt from execution (check all that apply):

- Social Security \$ \_\_\_\_\_
- Supplementary Security Income (SSI) \$ \_\_\_\_\_
- Veterans benefits \$ \_\_\_\_\_
- Alimony, support, or separate maintenance \$ \_\_\_\_\_
- Other (any other source of income) \$ \_\_\_\_\_
- Employment\* \$ \_\_\_\_\_

\*Under Iowa law, disposable earnings are exempt if less than \$290/week, \$580/every 2 weeks, or \$1,257/month.

3. I (We) have \$ \_\_\_\_\_ in cash, checking, and savings. This money is deposits from the sources listed above. If there are deposits from others sources, they total \$1000 or less.

4. I (We) own the following property, which is exempt from execution (check all that apply):

- Homestead;
- Clothing, suitcases, musical instruments, and household goods and furnishings with a total value of \$7,000 or less;
- Books, family Bibles, pictures, portraits, and paintings with a total value of \$1000 or less;
- Burial plots;
- One shotgun and either one rifle or one musket;
- Prescribed health aids;
- A motor vehicle (list year and make), \_\_\_\_\_, with equity of \$7,000 or less;
- Tools of trade or farm equipment, livestock, and feed with a total value of \$10,000 or less;
- Wedding or engagement rings with a total value of \$5,000 or less, or wedding or engagement rings received at least two years before the date of this Affidavit;
- Other jewelry with a total value of \$2,000 or less;

- Cash value of life insurance of \$10,000 or less if spouse, child, or dependent is beneficiary;
- Rental deposits, utility deposits, or rent paid in advance of \$500 or less;
- Qualified retirement funds;
- Cash on hand, bank deposits, other deposits, and other personal property up to \$1,000.

5. I (We) will electronically file this original document using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/EFile>, unless I(we) obtain an exemption from electronic filing requirements from the court. I (We) will provide a copy of this original document to

- The Sheriff of \_\_\_\_\_ County.

6. If this original document is electronically filed, EDMS will serve copies on the other party(ies), unless they are exempt from electronic filing, or on the attorney(s) of the other party(ies). The Notice of Electronic Filing will indicate if I(we) must mail a copy to other party(ies).

I (We) certify, under the penalty of perjury, that I (we) own all of the property listed on this Affidavit and, to the best of my (our) knowledge, it is an accurate listing of my (our) exempt property.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Defendant's signature

\_\_\_\_\_  
Defendant's signature

/s/ \_\_\_\_\_  
Filing Defendant or Attorney

/s/ \_\_\_\_\_  
Second Defendant, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

\_\_\_\_\_  
Additional email address, if applicable



In The Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)  
 \_\_\_\_\_  
 (Name)  
 \_\_\_\_\_  
 (Name)  
 vs.  
 Defendant(s)  
 \_\_\_\_\_  
 (Name)  
 \_\_\_\_\_  
 (Name)

**Release and Satisfaction of Judgment**

Small Claim No. \_\_\_\_\_

To Judgment Debtor(s):

I (We) knowingly and voluntarily state that the judgment in this matter has been paid off or satisfied in full, including interest and court costs, and I (we) release the Debtor(s) named above from any further obligation on the judgment in this matter.

**Note:** Failure to satisfy and release a judgment, when paid off or satisfied in full, could result in a penalty of \$400.00 if not filed within **30 days** of written request (Iowa Code section 624.37).

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Judgment Creditor's signature (must sign before a Notary)

\_\_\_\_\_  
Judgment Creditor's signature (must sign before a Notary)

/s/ \_\_\_\_\_  
Judgment Creditor's name

/s/ \_\_\_\_\_  
Judgment Creditor's name

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

\_\_\_\_\_  
Additional email address, if applicable

**Certification of Acknowledgment** (Iowa Code section 624.37):

On this date, \_\_\_\_\_,  
appeared before me, acknowledged that signing this Release and Satisfaction of Judgment was a  
voluntary and knowing act, and signed the document before me.

Date: \_\_\_\_\_

\_\_\_\_\_  
Notary Public or Clerk of Court

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)

(Name)

(Address)

(Name)

(Address)

vs.

Defendant(s)

(Name)

(Address)

(Name)

(Address)

**Request for General Execution  
(Praeipce)  
(Iowa Code section 626.12)**

Small Claim No. \_\_\_\_\_

To the Clerk of Court for \_\_\_\_\_ County: Please issue a writ of General Execution to the Sheriff of \_\_\_\_\_ County, Iowa, against (list name(s) of judgment debtor(s)) \_\_\_\_\_ for the balance owing on the judgment in this matter.

Date of Judgment \_\_\_\_\_

Original amount of judgment \$ \_\_\_\_\_

Original amount of court costs \$ \_\_\_\_\_

Original amount of attorney fees \$ \_\_\_\_\_

Interest accrued to (date) \_\_\_\_\_

Interest rate per annum: \_\_\_\_\_%

Effective from (date) \_\_\_\_\_

Balance due on judgment \$ \_\_\_\_\_

Balance due on court costs \$ \_\_\_\_\_

Balance due on attorney fees \$ \_\_\_\_\_

Amount of interest accrued \$ \_\_\_\_\_

**Total amount due \$ \_\_\_\_\_**

Interest amount per diem \$ \_\_\_\_\_

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

Date: \_\_\_\_\_

\_\_\_\_\_  
Judgment Creditor's signature

/s/ \_\_\_\_\_

\_\_\_\_\_  
Filing Judgment Creditor or Attorney

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Phone #

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

In the Iowa District Court for

County

Plaintiff(s)

(Name)

(Name)

Defendant(s)

(Name)

(Name)

vs.

**Notice of Appeal**

Small Claim No. \_\_\_\_\_

1. I (We) appeal to the district court from the judgment entered on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

2. I (We) am (are) appealing this decision because: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By checking this box, I (we) request an oral hearing. If my (our) request is granted, I (we) will receive a notice of hearing time and date.

**Note:** The appealing party(ies) must electronically file this original Notice of Appeal using the Iowa Judicial Branch Electronic Document Management System (EDMS) at <https://www.iowacourts.state.ia.us/EFile>, unless exempted from electronic filing requirements by the court. EDMS will serve a copy of this Notice of Appeal on the other party(ies), unless the party(ies) is (are) exempted from electronic filing, or on the attorney for the other party(ies), if any. The Notice of Electronic Filing will indicate if appealing party(ies) must mail a copy of this Notice of Appeal to the other party(ies).

/s/ \_\_\_\_\_  
Filing Appealing Party or Attorney

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

/s/ \_\_\_\_\_  
Second Appealing Party, if applicable

\_\_\_\_\_  
Law firm, if applicable

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
Telephone number

\_\_\_\_\_  
Email address

\_\_\_\_\_  
Additional email address, if applicable

Form 3.27: Verification of Account, Identification of Judgment Debtor, and Certificate Re Military Service

In the Iowa District Court for \_\_\_\_\_ County

Plaintiff(s)  
\_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Name)  
vs.  
Defendant(s)  
\_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Name)

**Verification of Account,  
Identification of Judgment  
Debtor, and Certificate  
Re Military Service**  
Small Claim No. \_\_\_\_\_

1. I, \_\_\_\_\_, am a party or an employee of Plaintiff(s) whose claim(s) is (are) shown in the attached statement(s). I have personal knowledge that the attached statement(s) is (are) a true copy of the original creditor's records showing the balance due is true and correct. I further state that the sum of \$ \_\_\_\_\_ is the balance due and owing as of \_\_\_\_\_ from Defendant(s) to Plaintiff(s) and any interest amount owing is accurately stated in the Petition or Original Notice.

2. I further state that Defendant, \_\_\_\_\_, resides at \_\_\_\_\_, is employed at \_\_\_\_\_ and Defendant's occupation is \_\_\_\_\_.

3. I further state that Defendant, \_\_\_\_\_, resides at \_\_\_\_\_, is employed at \_\_\_\_\_ and Defendant's occupation is \_\_\_\_\_.

4. I also state Defendant(s) is (are) not in the Military Forces of the United States Government. I, or a fellow employee, verified this fact by (check one):

- Checking the Defense Manpower Data Center (DMDC), <http://www.virec.research.va.gov/Non-VADataSources/DMDC.htm>.
- Contacting Defendant(s) who informed me, or
- Regularly seeing Defendant(s) and believing Defendant(s) is (are) not active in the U.S. military.

5. I also state to the best of my knowledge Defendant(s) is (are) not under any legal disability or confined in any reformatory, jail, or penitentiary.

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that these facts are true and correct.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Affiant

/s/ \_\_\_\_\_  
Filing Plaintiff or Attorney

\_\_\_\_\_  
Law firm, if applicable

---

Mailing address

---

Phone #

---

Email address

---

Additional email address, if applicable