

DART Committee Tasks & Timeline

(Revised: 5-28-09)

- May 21, 2009** **1st Committee meeting – at Judicial Branch Building in DM**
- Organizational meeting of committee
- May 21** Send RFI to DART vendors/manufacturers & post it on website
- June 11** Deadline for RFI submissions; distribute to RFI subcommittee
- June 15** RFI Subcommittee conference call (*recommend vendors for demonstrations in DM*)
- June 26** **2nd Committee meeting – at Judicial Branch Building in DM**
- Live demonstrations by selected vendors
 - Identify locations and dates for site visits in July
- July 8 - 24** *Site visits* – Arrangements made for committee sub-groups to visit courts utilizing DART in neighboring states
- July 31** **3rd Committee meeting – at Judicial Branch Building in DM**
- User perspectives from: (1) Judges Association; (2) Court Reporters Association; (3) Iowa State Bar Association; (4) Other?
 - Site visit reports
 - Select vendors for test courtrooms in Iowa
 - Recommendations by the DART Test Evaluation Subcomm RE:
 - Locations for the courtroom tests in Iowa
 - Protocol for evaluating DART tests
- August 10 – 14** Install DART systems in selected test courtrooms in Iowa
- Train judges & staff; inform/instruct local attorneys on DART
- August 17 --
October 23** Begin tests of DART in selected Iowa courtrooms
End tests of DART in selected Iowa courtrooms
- September 25** **4th Committee meeting – via conference call**
- Status reports on tests of DART in Iowa courtrooms
- November 20** Complete the evaluation of the DART tests
- December 3** **5th Committee meeting – at Judicial Branch Building in DM**
- Report on evaluation of DART tests in IA court(s)
 - Discuss findings, recommendations, final report
- December 14** Send 1st draft of final report to committee members
- December 22** **6th Committee meeting – via conference call**: Discuss draft report
- December 31** **Committee submits Final Report to Judicial Council**