

IN THE FIFTH JUDICIAL DISTRICT OF IOWA

**IN RE: ROTATING GENERAL
CIVIL TRIAL DAILY COVERAGE
SYSTEM FOR 2024**

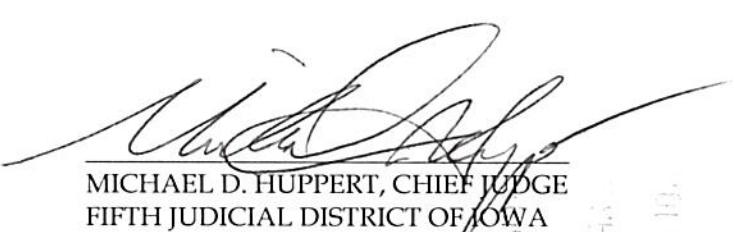
ADMINISTRATIVE ORDER 2023-21

WHEREAS in order to provide the District Court Judges of Polk County with a more predictable system of covering family law trials and overflow cases from other district court dockets in all 5th District Election Districts, and from vacations or other judicial time off, Court Administration shall follow the following case assignment protocol:

IT IS HEREBY ORDERED that all District Court Judges in Polk County on the General Civil Trial docket shall serve as contacted for court coverage needs by Court Administration on a weekly priority order rotating coverage basis as set out in attached Exhibit A.

IT IS FURTHER ORDERED that Court Administration shall contact the District Court Judges on the General Civil Trial docket in the order of the weekly rotation to inform them of their assignments as coverage needs are identified. Judges shall not refuse the assigned matter(s) unless they are currently in trial or on authorized documented leave. Once the case is assigned to a judge by Court Administration, the judge shall manage the case to conclusion and shall not trade or otherwise reassign the case to another judge. Cases so assigned to a judge will be transferred to their docket if continued by that judge. Judges shall report to the General Civil Trial Case Coordinator as soon as possible (preferably within an hour) when an assigned case has settled, continued or otherwise concluded. Court Administration shall keep daily records of the cases or dockets assigned to judges under this Administrative Order and shall report any non-cooperation or non-compliance with the terms of this order of judges to the Chief Judge. Court Administration shall attempt to provide as much advanced notice of the coverage need as possible under the circumstances of each docket coverage need or case. Court Administration shall at all times fully utilize all of the judges of the Fifth Judicial District including Election District 5C General Trial Judges without regard to judicial election district boundaries.

Done this 29 day of September, 2023.


**MICHAEL D. HUPPERT, CHIEF JUDGE
FIFTH JUDICIAL DISTRICT OF IOWA**

Copies to:

Chief Justice Susan Christensen, Iowa Supreme Court
Liaison Justice Edward Mansfield, Iowa Supreme Court
State Court Administrator, Bob Gast
Fifth Judicial District Judges, Staff and Stakeholders by e-mail and
Posting on Judicial Branch Website

5th JUDICIAL DISTRICT COURT
IOWA
RECEIVED
SEP 29 2023
JUDICIAL BRANCH

ADMINISTRATIVE ORDER 2023-21 Exhibit A

Priority Coverage Order	1/1/24	1/8/24	1/15/24	1/22/24	1/29/24	2/5/24	2/12/24	2/19/24	2/26/24	3/4/24
1	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister
2	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber
3	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg
4	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott
5	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt
6	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert
7	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan
8	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald
9	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell
10	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson

Priority Coverage Order	3/11/24	3/18/24	3/25/24	4/1/24	4/8/24	4/15/24	4/22/24	4/29/24	5/6/24	5/13/24	5/20/24
1	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan
2	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson
3	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert
4	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald
5	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell
6	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber
7	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott
8	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg
9	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister
10	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt

Pattern: 4, 7, 1, 9, 5, 10, 2, 6, 3, 8
JUDGE) On call emergency phone duty
JUDGE) Non-Jury week
JUDGE) Nothing Set

ADMINISTRATIVE ORDER 2023-21 Exhibit A

Priority Coverage Order	5/27/24	6/3/24	6/10/24	6/17/24	6/24/24	7/1/24	7/8/24	7/15/24	7/22/24	7/29/24	8/5/24
1 Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	
2 Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	
3 Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	
4 Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	
5 McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	
6 Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	
7 Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	
8 Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	
9 McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	
10 Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	
Priority Coverage Order	8/12/24	8/19/24	8/26/24	9/2/24	9/9/24	9/16/24	9/23/24	9/30/24	10/7/24	10/14/24	10/21/24
1 Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	
2 Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	
3 Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	
4 Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	
5 McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	
6 Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	
7 Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	
8 Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	
9 Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	
10 McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	

ADMINISTRATIVE ORDER 2023-21 Exhibit A

Priority Coverage Order	10/28/24	11/4/24	11/11/24	11/18/24	11/25/24	12/2/24	12/9/2024**	12/16/24	12/23/24	12/30/24
1	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald
2	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell
3	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson
4	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert
5	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan
6	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt
7	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg
8	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber
9	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister	McLellan	Scott
10	McLellan	Scott	Gronewald	Rosenberg	Huppert	Lauber	Hanson	Vaudt	Farrell	McAllister

** = *criminal jury trials only, civil non-jury only*