

IN THE IOWA DISTRICT COURT  
IN AND FOR THE EIGHTH JUDICIAL DISTRICT

**ADMINISTRATIVE ORDER RE:  
DIRECTIONS TO ATTORNEYS AND  
SELF-REPRESENTED LITIGANTS  
CONCERNING CIVIL CONTEMPT  
PROCEEDINGS IN THE 8<sup>TH</sup> JUDICIAL  
DISTRICT**

**Administrative Order No. 2018-07**


It is the responsibility of the party commencing a contempt proceeding to present to the court for approval a Rule to Show Cause order. Said Rule to Show Cause shall set the matter for the initial hearing. In addition, each order to Show Cause shall include the following notice to the opposing party:

“Contempt proceedings are quasi-criminal in nature. Upon a finding of contempt, you may be punished by a fine and/or jail term. You are advised to have an attorney counsel you and represent you in this matter. If you are indigent or partially indigent, you have the right to have an attorney represent you at State expense. Applications for the appointment of counsel at public expense are available from the clerk of court. Such an application for court-appointed counsel must be completed and filed with the clerk at least five (5) days before the contempt hearing. The contempt hearing will not be postponed because of a late-filed application or due to a failure to file an application and no application will be accepted on the date of the hearing. If you do not file an application for appointment of counsel by at least five (5) days before the hearing and you do not appear with an attorney at the time of the hearing, it could be deemed a waiver of your right to counsel.”

The clerks in each individual county of the Eighth Judicial District shall provide a copy of this Administrative Order to attorneys regularly practicing in their county as well as to self-represented litigants commencing contempt actions.

IT IS SO ORDERED.

Dated this 8<sup>th</sup> day of June, 2018

  
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Mary Ann Brown  
Chief Judge, Eighth Judicial District

**Copies to be distributed by Court Administrator's Office to: Clerks of Court, 8<sup>th</sup> Jud. Dist./District Court Judges, 8<sup>th</sup> Jud. Dist./District Assoc. Judges, 8<sup>th</sup> Jud. Dist./Magistrates, 8<sup>th</sup> Jud. Dist.**