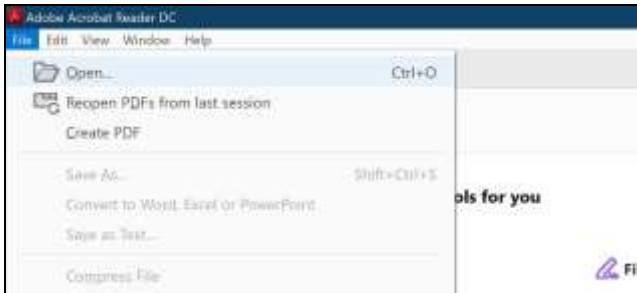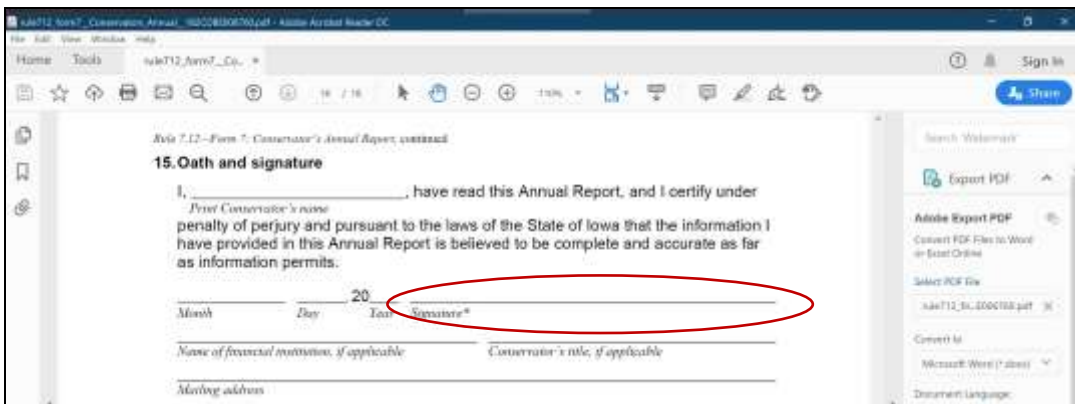# Electronically Sign a Court Form Using Acrobat Reader DC

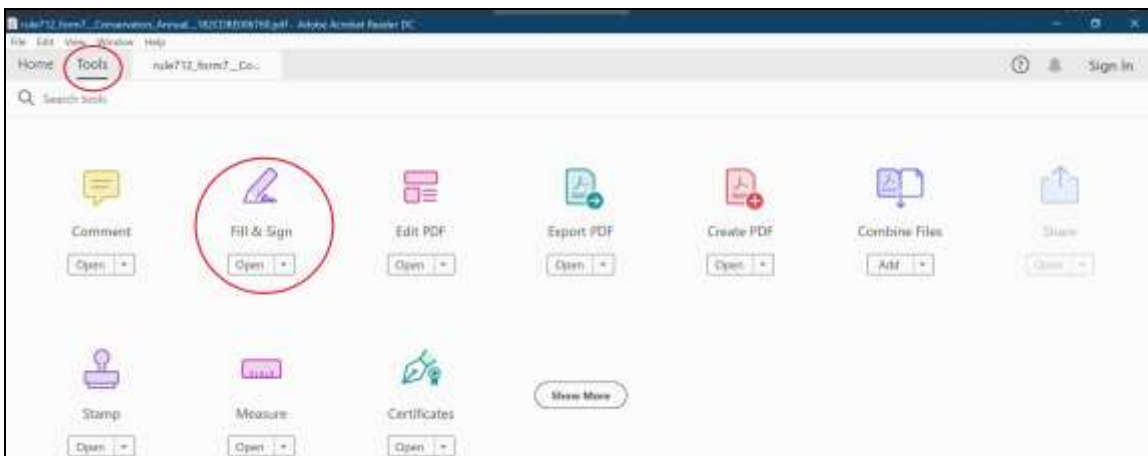**Note: You can either type or draw an electronic signature on court forms.**

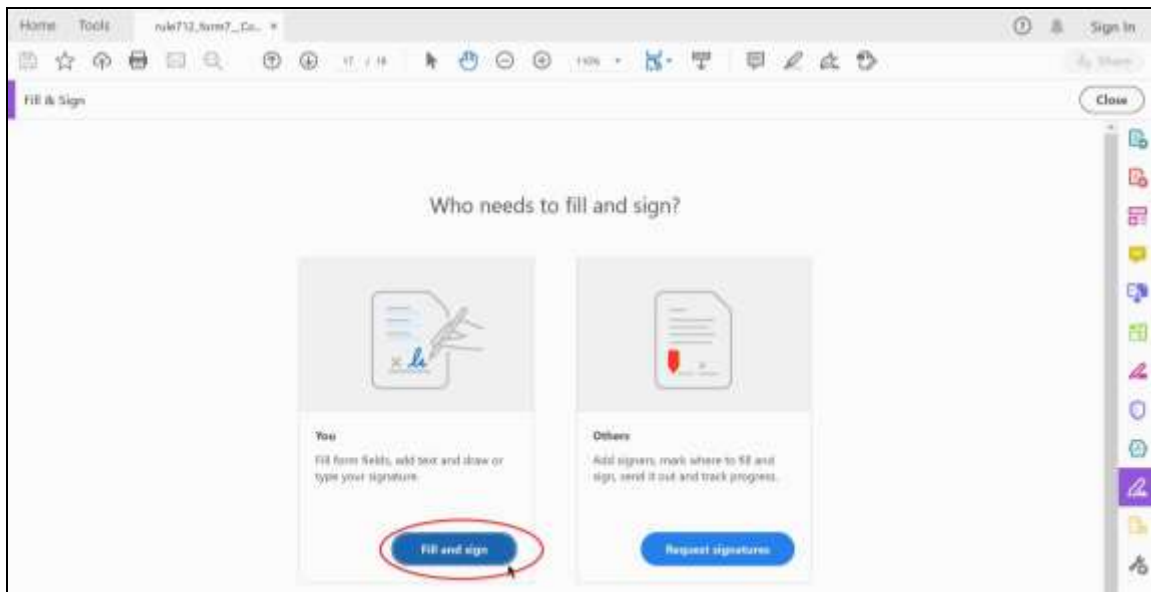1. Open the court form PDF file with Acrobat Reader DC.

2. Fill out the form fields (if fields are available).

3. Scroll down to where you want to add the signature.

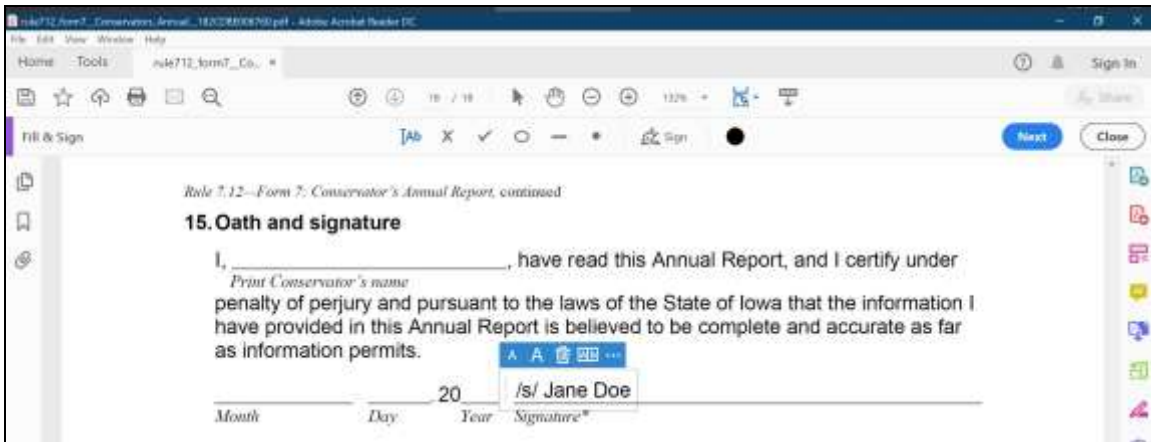4. Click **Tools** at the top and select **Fill & Sign** underneath.

5. Click **Fill and sign**.

6. Create and place your electronic signature. For a typed signature, continue to step 7, for a drawn signature, skip to step 12

Typed Electronic Signature
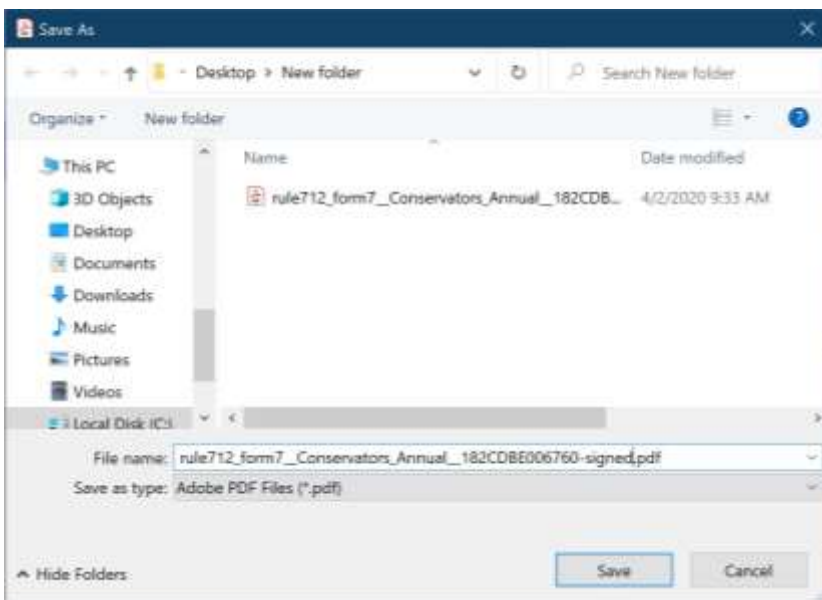
7. For a typed electronic signature, place your cursor where you want the signature and click once.
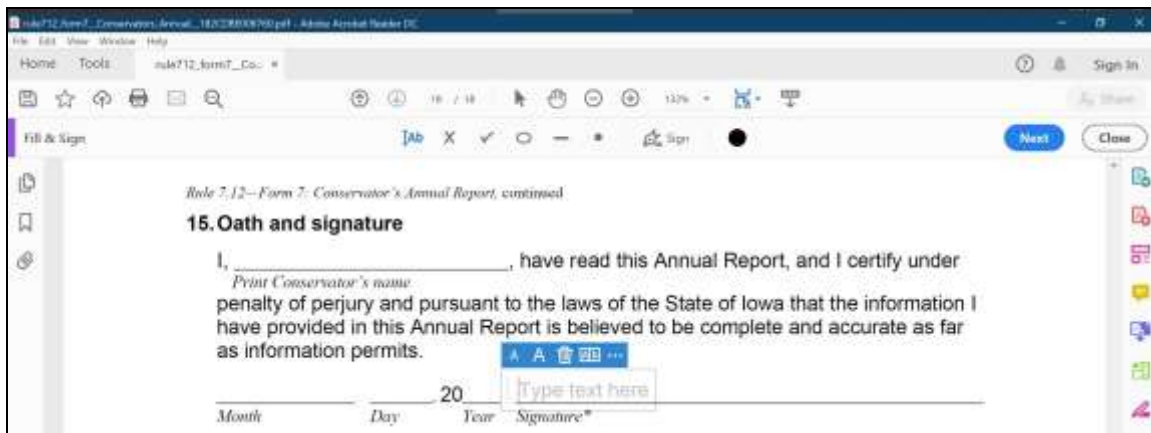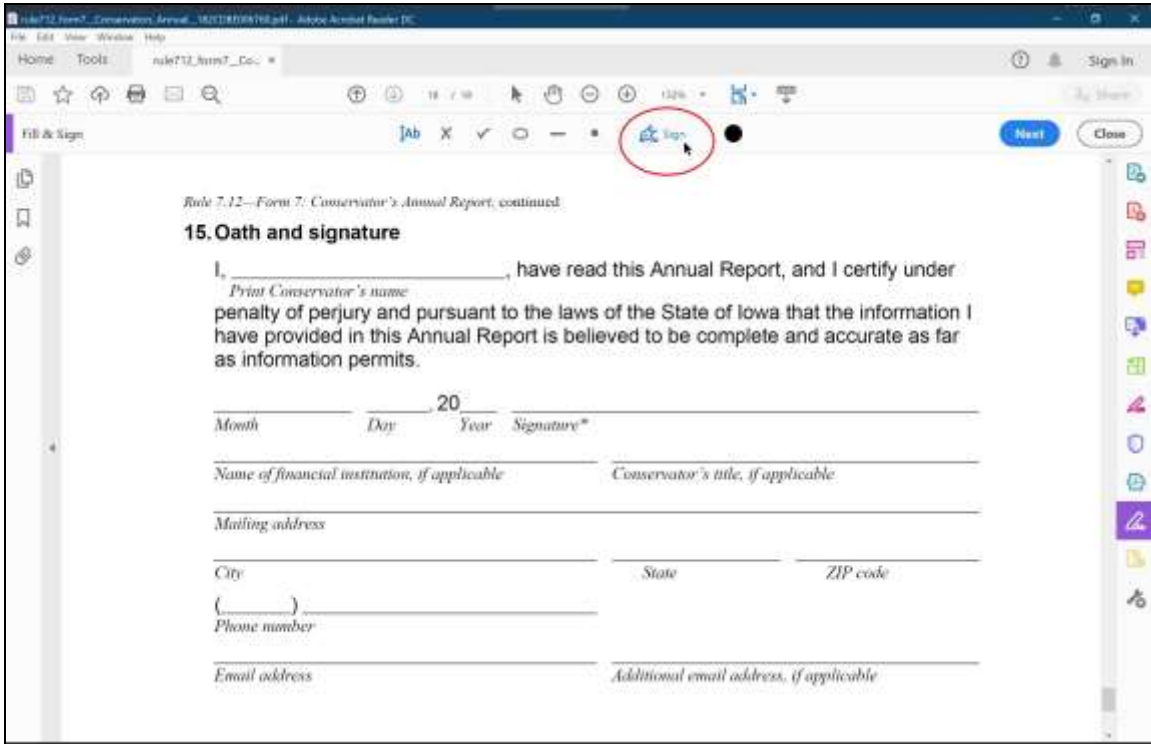
8. Type "/s/" and your name or type "/your name/".

9. Click **File** and then **Save**.

10. Save the file where you will be able to find it. (Tip: add "-signed" to the end of the file name to easily locate the file.)
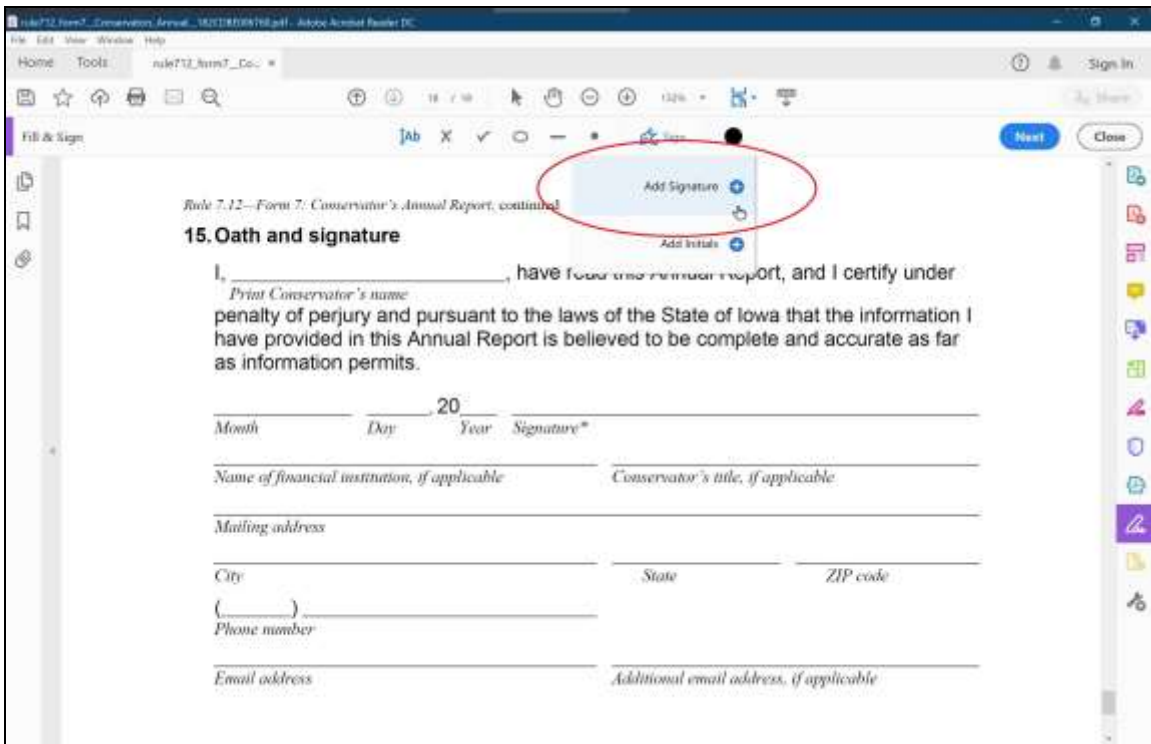

11. Close the file.

Done.

Drawn digitized signature

12. Click **Sign** on the toolbar.

13. Click **Add Signature**.
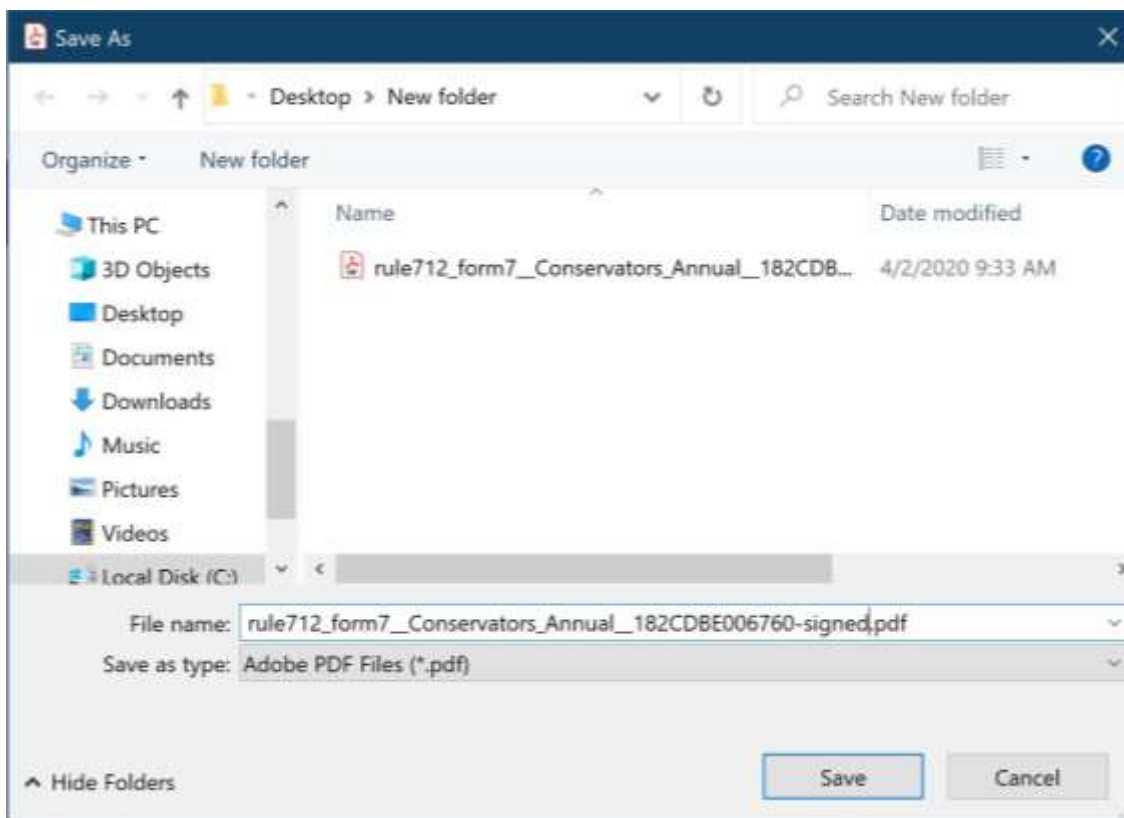
14. Click **Draw** at the top.

15. Click and hold by **Sign** to draw your signature (release the mouse button, move your cursor, and click and hold again to start a new word).

16. Click **Apply**.

17. Position your cursor on the signature line and click once to add the signature to the document.

18. Save the file where you will be able to find it. (Tip: add "-signed" to the end of the file name to easily locate the file.)

19. Close the file.

Done.