

Addendum 2
Iowa Judicial Branch (IJB) RFP for Digital Recording Systems for Courtrooms
(#2018-JBDRS)

Application of RFP section 2.13 on Nonmaterial Variances and
Application of RFP Section 2.4 to Extend the Submission Deadline to Cure Nonmaterial
Variances Only
(October 30, 2018)

The Iowa Judicial Branch (IJB) received proposals from several contractors by the proposal deadline stated in RFP #2018-JBRS (October 25, 2018). The IJB has determined that all the proposals substantially meet the requirements of the RFP. However, the IJB identified “nonmaterial variances” (see RFP section 2.13) in some proposals. All such variances (errors or omissions) occurred in the proposals related to RFP sections:

- 4.2.2(2) – Digital Recordings Management Software / Sample Recordings
- 4.2.3 – Recording Playback and Transcription Application

The IJB has concluded that most of the nonmaterial variances occurred due to a misunderstanding of Addendum 1 regarding which RFP subsection and requirements were deleted in that Addendum. Addendum 1 was intended to delete only RFP subsection 4.2.3.1(b), not 4.2.3.1(a) and (b).

Therefore, pursuant to RFP section 2.13, the IJB has determined that it is in the State’s best interest to permit contractors who submitted a proposal by the original deadline (October 25, 2018) to cure their nonmaterial variances related to RFP sections 4.2.2.2 and 4.2.3.1.

Pursuant to RFP sections 2.4 – Procurement Timetable, and 2.6 – Amendment to the RFP, the IJB hereby extends the deadline for submission of proposals until **4:00 PM on Tuesday, November 6, 2018**, but only for the purpose of curing omissions or errors in the original proposals regarding sections 4.2.2.2 and 4.2.3.1.

The Issuing Officer will promptly inform each of the Contractors by email regarding which of the proposal sections the Contractor needs to cure, if any, by the new deadline (above).

/s/ John Goerdt
IJB Issuing Officer