

FILED

NOV 18 2019

CLERK OF DISTRICT COURT
SCOTT COUNTY, IOWA

IN THE IOWA DISTRICT COURT FOR THE SEVENTH JUDICIAL DISTRICT

IN RE CLOSURE OF THE
JACKSON COUNTY COURT
ON DECEMBER 31, 2019

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ADMINISTRATIVE ORDER

No. 2019-14 *FFIF 002574*

We have been informed all county offices in the Jackson County Courthouse in Maquoketa, Iowa, Seventh Judicial District, will be closed all day on New Year's Eve, December 31, 2019. The County will not provide any security in the courthouse on those two days. Having the Jackson County Clerk's office and any other court offices as the only offices in the courthouse open to the public on these two days enhances security risks for court personnel since there will be no security provided.


Pursuant to Iowa Code § 602.1211 and Iowa Court Rule 22.5, the chief judge has the responsibility for taking appropriate measures to ensure the safety and protection of court personnel in administering the affairs of the judicial district. Therefore, in order to ensure the safety and protection of our court personnel, all court offices in Jackson County, Maquoketa, Iowa shall be closed to the public all day on December 31, 2019.

During the regular working hours in which the court offices are closed to the public on December 31, 2019, employees may choose to use vacation, earned compensatory time or take leave without pay. With notice to the employee's supervisor, an employee may also work at the courthouse while it is closed to the public.

The Jackson County Clerk of Court shall provide public notice of this Order by posting a copy of it on the Clerk's office doors and on the doors to the court areas (district court and magistrate court). A copy of this Order shall be sent to the Jackson County Bar Association for distribution to their membership; to Todd Nuccio, State Court Administrator; to Kathy Gaylord, District Court Administrator; to Brian McKenrick, Assistant District Court Administrator; and to Kim Hess, Clerk of Court for Jackson County. The District Court Administrator shall also post a copy on the Judicial Branch website.

The original of this order shall be filed in the Scott County Clerk's office.

Dated: November 18, 2019.



Marlita A. Greve, Chief Judge
7th Judicial District of Iowa