



of parents following divorce; and d) mediation as a process for helping people talk and listen to each other about what is important to them and best for their children.

If you do not attend these two classes by the deadline, this may, 1) delay the entry of final orders in your case until you have completed the class; 2) hurt your chances of getting what you want if there is a hearing or trial; and/or 3) possibly result in a fine payable to the court or the other person.

You are responsible for the class fees and for making arrangements to attend the classes by calling and registering with an approved agency presenting the classes. There is a sheet with this order which provides you with the names of class providers and class schedules. **This class is also available online at <http://www.mediateiowa.org>.**

**II. Financial Information Exchange.** Not more than 60 days from the date the case was filed, you shall give your lawyer, if you have one, and to the other person or his/her lawyer the following information:

1. Paystubs or other documentation showing income from all sources, including all deductions for federal and state taxes, health insurance premiums, union dues, mandatory pension withholdings for the past six (6) months;
2. Federal and State income tax returns, including all schedules and W-2's for the last five (5) years;
3. The legal description and all appraisal and/or market analyses for all real estate owned jointly and separately;
4. Current value statements on all investments, including but not necessarily limited to stocks, bonds, mutual funds, life insurance policies, bank accounts held jointly or individually;
5. Copies of IRA accounts, retirement plans, 401k's, deferred compensation, savings plans and any other similar plan documents;
6. Current statements or other documentation of all indebtedness incurred individually or jointly;
7. Any documentation establishing a claim that assets or debts are gifted or inherited property or are premarital property;
8. Any prenuptial agreements between the parties;
9. Documentation on the value of any other assets or the amounts of any other indebtedness not specifically requested above, whether individually or jointly owned or owed.
10. An affidavit of financial status, and child support guidelines worksheets if applicable.

If you are involved in a modification case or an unmarried custody case, you only have to provide the information contained in numbers 1, 2, and 10. If you are involved in a dissolution of marriage

proceeding, you must provide all the information listed. If you do not provide this information on time, you may not be able to dispute any financial information presented by the other person in the case. You could also be fined by the court. Under the Iowa Rules of Civil Procedure, you and the other person have the right to request additional information from each other if you wish to do so.

III. **Mediation Requirement.** In agreement with Iowa Code Section 598.7, both you and the other person must participate in a mediation session with a mediator within 120 days after service of the original notice and petition, or by [REDACTED]. You and the other person may, and are encouraged to, choose your own mediator. If you cannot agree on a mediator before any required mediation session, your default mediator shall be [REDACTED] ([REDACTED]). For a complete list of the court's roster of mediators from which you can choose, go to the website <http://www.mediateiowa.org>.

Each of you shall individually call the mediator you have chosen together or the default mediator, if you do not agree, to make a joint appointment. You both shall directly call the mediator of your choice or the default mediator to make an appointment before the date listed above. The mediator will help you discuss your concerns and possible settlement options in your case, but the mediator will NOT give you legal advice or make any decisions for you. One mediation session is required, but you may find that attending additional sessions will help you resolve your case.

Mediation may not be appropriate when there has been physical or emotional abuse. If mediation is not appropriate, you can request a waiver or excuse from the Court. Please discuss any concerns about this with your attorney or with your mediator. No Contact Orders can be changed to permit attending mediation, if mediation is appropriate. An application for waiver of mediation can be obtained from the Clerk of Court.

You must attend an initial mediation session by the above date set by the Court, unless you ask the Court in writing to reset the date. You are free to continue mediation after the initial session. You are not legally bound by any agreements made in mediation until the agreements are put into writing, reviewed by your attorneys, if you have them, signed by both parties, and then approved by the Court. Written agreements should be signed outside of mediation, unless both parties are represented by attorneys and the attorneys are present during the mediation. The Court has the final authority to approve or not approve all or any part of a settlement. Any agreement, either full or partial, reached at mediation must be submitted to the Court for review and approval no later than 30 days following the conclusion of mediation, or 48 hours prior to any scheduled proceeding to which the agreement relates, whichever date is earlier.

The cost of the mediation is to be divided between you and the other person in the case, but if you believe you cannot afford to pay a mediator, you can ask the Court to allow you to pay on a reduced fee basis by filing an Application for Appointment of Reduced-Fee Mediator. This form is available at the Clerk of Court's office.

Useful information about mediation and mediators, including fee information, can be obtained from the website <http://www.mediateiowa.org> or by calling Mediation Services of Eastern Iowa at 319-248-1940.

Failure to attend mediation by the date set by the Court could result in a delay in having your case set for hearing or trial. It could also cause you to be fined by the Court.

**IV. Pretrial Report and Stipulation of Assets and Liabilities.**

The parties and counsel if any, shall jointly complete and sign the attached, "Pretrial Report and Stipulation of Assets and Liabilities." In this form, the parties will list and value all of their assets and liabilities and they will identify the issues they have agreed upon and the issues still in dispute. They will also estimate the time they will need for trial. The parties shall file their completed Pretrial Report and Stipulation of Assets and Liabilities with the Clerk of Court. **EXCEPTION: Parties involved in a modification case or an unmarried custody case do not need to complete the Stipulation of Assets and Liabilities Portion of the Pretrial Report.**

The parties must complete all the requirements specified in Sections I, II, III, and IV of this order before a trial date will be scheduled.

**\*If the parties have not been served, have not filed an answer, have not participated in mediation, have not filed a stipulation of assets and liabilities, and have not filed a Joint pretrial report, the following Trial Scheduling Conference will NOT be held.**

**V. \* Trial Scheduling Conference(WILL BE HELD BY PHONE AND ONLY IF YOU HAVE COMPLETED ITEMS IN THE ABOVE \*PARAGRAPH ).** A Trial Scheduling Conference is scheduled on [REDACTED] at [REDACTED] at the time of hearing, **THE COURT WILL INITIATE THE CONFERENCE CALL.** The conference will be conducted by telephone and the District Court Administrator's staff will initiate the conference call unless otherwise arranged. Any parties appearing pro se (without an attorney) must contact the Court Administrator's Office at least 7 days before the trial setting conference with a phone number where they can be reached. (For Linn County-Contact Lori Schoon 319-398-3920 EXT 1321, For Benton, Iowa, Jones and Tama Counties- Contact Julie Fette at 319-398-3920 EXT.1105. For Johnson County-Contact Erica Beason at 319-356-6070, EXT.3313) **At the trial setting conference, you, the other person, or your lawyers (if you and/or the other person are represented by a lawyer), must report on the following:**

- A. Whether you have attended the mediation education class and the required class for divorcing or separating parents;
- B. Whether you have provided each other with the required financial information;
- C. Whether you have attended a mediation session with a mediator;
- D. Whether you have filed a Pretrial Report and Stipulation of Assets and Liabilities, with the Clerk of Court.
- E. Whether there are any issues that have been agreed upon and which issues you and the other person do not agree upon;
- F. The true estimate of time you believe you need for trial.

If you have done what you have been ordered to do, a trial date for your case will be assigned.

**If you have not met the requirements of this Order, you will be referred to a District Court Judge for a Compliance Hearing to discover why you have not met these requirements. Any individual who does not meet the requirements may be penalized and/or fined by the Court.**

**If you believe you cannot fulfill any of the requirements listed in this order, you must seek a waiver of the requirements by written application to a District Court Judge. The requirements are waived only after the judge has signed an order waiving them.**

**UPON THE PETITION OF**

\_\_\_\_\_

Petitioner,

**AND CONCERNING**

\_\_\_\_\_

Respondent.

**CASE NO.** \_\_\_\_\_

**JOINT PRETRIAL REPORT &  
STIPULATION OF ASSETS & LIABILITIES**

**DATE** \_\_\_\_\_

**II. PRETRIAL REPORT AND STIPULATION OF ASSETS AND LIABILITIES**

A. Parties agree to exchange the following documents:

1. Petitioner will provide to the Respondent within \_\_\_\_ days:

2. Respondent will provide to the Petitioner within \_\_\_\_ days:

B. The parties identify the following issues that remain in dispute:

- 1. \_\_\_\_ Custody/physical care
- 2. \_\_\_\_ Child Support
- 3. \_\_\_\_ Visitation/alternate care
- 4. \_\_\_\_ Alimony/Spousal Support
- 5. \_\_\_\_ Property
- 6. \_\_\_\_ Debt
- 7. \_\_\_\_ Secondary Education
- 8. \_\_\_\_ Retirement and/or 401K
- 9. \_\_\_\_ Tax Dependency Exemptions
- 10. \_\_\_\_ Health insurance/uninsured expenses
- 11. \_\_\_\_ Attorney Fees/Costs
- 12. \_\_\_\_ Other: \_\_\_\_\_

C. The parties identify the following issues that have been resolved:

1. Custody/Physical Care:

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2. Child Support:

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3. Visitation/alternate care:

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4. Alimony/Spousal Support:

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5. Property:

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6. Debt:

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7. Secondary Education:

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8. Retirement and/or 401K:

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9. Tax Dependency Exemptions:

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10. Health insurance/uninsured expenses:

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11. Attorney Fees/Costs:

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12. Other:

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D. Estimated time for trial: \_\_\_\_\_.







<b>LIABILITIES</b>	<b>DEBTOR</b>	<b>AGREED LIAB.</b>	<b>AGREED AMOUNT</b>	<b>DISPUTED VALUES PET.</b>	<b>DISPUTED VALUES RESP.</b>

\_\_\_\_\_  
**PETITIONER**

\_\_\_\_\_  
**RESPONDENT**

\_\_\_\_\_  
**ATTORNEY FOR PETITIONER**

\_\_\_\_\_  
**ATTORNEY FOR RESPONDENT**

DATE OF SIGNING

DATE OF SIGNING



State of Iowa Courts

**Case Number**  
CDDM038209

**Case Title**  
JONATHAN MICHAEL MAHAN A/C NICKI MICHELLE  
MAHAN  
FAMILY LAW REQUIREMENTS ORDER

**Type:**

So Ordered

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Kellee R. Cortez, Assistant Court Administrator,  
Sixth Judicial District of Iowa

Electronically signed on 2021-01-25 09:12:36