

IN THE SEVENTH JUDICIAL DISTRICT OF THE STATE OF IOWA

IN THE MATTER OF)
TELEWORK REQUIREMENTS) ADMINISTRATIVE ORDER
) No. 2020-05

Pursuant to the authority given to me as Chief Judge, and because of the COVID-19 crisis, it is necessary to designate some employees and/or judicial officers to work from home. This is called Telework.

Telework employees and/or judicial officers must comply with the Telework Requirements, which were emailed to the entire staff of District 7, as well as all normal policies and directives of the Employee Handbook not in contradiction with the Telework Requirements. The document entitled Telework Requirements is attached and made a part of this Administrative Order.

The original of this order shall be filed in the Scott County Clerk's office. A copy shall be provided to the Clerks of Court for Clinton, Cedar, Jackson and Muscatine counties; to the District Court Administrator Kathy Gaylord; to the Assistant District Court Administrator Brian McKenrick; and to Judge Thomas Reidel.

IT IS SO ORDERED.

Dated: March 18, 2020.

MARLITA A. GREVE
Chief Judge of the
Seventh Judicial District of Iowa