

## Complaint Form

### For Reporting Unethical Conduct by a Court Interpreter or Translator

*(See Iowa Court Rules, Chapter 48: Code of Professional Conduct for Court Interpreters and Translators)*

**Instructions:** Fill in the form – then sign and date it. Send the completed form to the Office of Professional Regulation (OPR) by regular mail or by email:

- Mail to: Court Interpreter Regulation, 1111 E. Court Ave., Des Moines, IA 50319
- Email (as a PDF document) to: **court.interpreter@iowacourts.gov**

*Type or print clearly in the space below:*

1. <b>Name of the interpreter</b> about whom you are filing this complaint:	
2. <b>Language</b> of the interpreter (other than English)	
3. <b>City, county, and location</b> (e.g., courthouse, attorney’s office) where the conduct occurred that led to this complaint:	
4. <b>Date(s)</b> when the conduct described in #6 occurred:	
5. <b>Case number:</b> If the conduct described in #6 occurred during a court case, provide the <i>case number</i> (four letters – six numbers):	

6. **Description of what occurred** that led you to file this complaint (attach additional page(s), if necessary):

7. **Contact information** for the person who is filing this complaint:

Name:			
Street:			
City, State, Zip code:			
Phone number:		Email:	

**Certification:** The information provided above is true and correct to the best of my knowledge.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_