

State of Iowa Juvenile Court Services



May 3, 2024

Response to Questions received regarding Comprehensive Family Therapy, RFP JUV-25-CB-02-003

1. Is there a minimum number of counties the vendor shall propose to serve?
Answer 1: No, D2 is anticipating awarding multiple contracts based upon the proposed area served by each proposal. Vendors shall clearly identify any/all counties they propose to serve. The goal is to retain services for all counties within JCS D2.

2. For Part 4. Specifications (Mandatory and Scored Technical), are the detailed responses to be described in 3.2.3 Executive Summary or in a separate section for 4.?
Answer 2: Please provide detailed responses within the Executive Summary; referencing each section to clearly identify which responses relate to the Mandatory Specifications, as well as each Scored Technical Specifications.

3. Pg 8, General: As a provider, we are currently serving youth and families, as approved by IJS, through hybrid Comprehensive Family Therapy services (In Home Family Services and On the Way Home Services). Is this Hybrid still acceptable in this Notice of Funding Opportunity? This method has been used to individualized services based upon the needs of both the youth and families.
Answer 3: No, The Hybrid service described would not be acceptable.

4. Pg 8, General: If hybrid services are acceptable, is it appropriate for a Provider to submit one application and one budget for service.
Answer 4: This is not applicable, as the hybrid service is not acceptable.

5. Pg 8, General: If hybrid services are not acceptable, and a Provider is awarded only In Home Family Services, will IJS commit to ensuring the Provider has a sustainable case load of 6 youth/family at any given time.
Answer 5: No, IJB is not able to commit to a minimum level of referrals.

6. Pg 1, Cover Pg: What time is the RFP due on May 17th, 2024.
Answer 6: The RFP has been amended to reflect a deadline time of 3:00 pm on May 17th, 2024.

7. Pg 19, 3.2.6 Termination, Litigation, Debarment: Per the RFP "The Respondent must provide the following information for the past five (5) years:
 - a. If the Respondent had a contract for goods and/or services terminated for any reason, provide full details regarding the termination.
 - b. Describe any damages or penalties assessed against or dispute resolution settlements entered by the Respondent under any existing or past contracts for goods and/or services. Provide full details regarding the

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circumstances, including the dollar amount of damages, penalties, and settlement payments.

- c. Describe any order, judgement, or decree of a Federal or State authority barring, suspending or otherwise limiting the right of the Respondent to engage in any business, practice, or activity.
- d. A list and summary of all litigation or threatened; litigation, administrative or regulatory proceedings, or similar matter to which the Respondent or its officers had been a party.
- e. All irregularities discovered in any of the accounts maintained by the Respondent on behalf of others. Describe the circumstances and disposition of the irregularities.

Letters start at D under this section. Please clarify if this is an error, or if this is meant to be written in this manner.

Answer 7: These were numbered in error and have been corrected in the Amended RFP. Please list starting with letter "A".

8. Pg 23, Section 4.3 A.1 "Staff Requirement: Per the RFP A Staff Requirements:
 - a. All Staff providing services must possess a BA in psychology, sociology, social work criminal justice, experience in individual and family therapy or youth services in a therapeutic sitting."

Would IJS consider additional language in this section to include: All staff providing services must possess a bachelor's degree in human services or a related field; an associated degree with equivalent experience; or a high school diploma with three years of experience.

Answer: 8: No, D2 does not agree to this change.