

JURISDICTION

Application to

IOWA

Applying as

- Foreign In-House Counsel
- Foreign Legal Consultant
- In-House Counsel
- Motion/Reciprocity
- Bar Examination (exam date (Mo/Yr) _____)
- Admission by Transferred UBE Score

PERSONAL INFORMATION

Applicant Information

Name

First Middle Last Suffix

NCBE Number

Social Security Number

Date of birth

Month _____ Day _____ Year _____

Email address

Email Address _____

Alternate Email Address _____

Sex

- Female Male Prefer not to answer

Place of birth

City _____ State _____

Country _____

Citizenship

Country of citizenship _____

If you are not a citizen of the United States, what is your immigration status (include visa type if applicable and expiration date)?

Have you ever used or been known by a different name?

Note: Your name(s) will be used for identification in correspondence sent to schools, employers, courts, references, etc.

Yes No

First _____ Middle _____ Last _____ Suffix _____

From Mo/Yr _____ To Mo/Yr _____ Explanation _____

Contact Information

Please provide the mailing address and telephone numbers at which you can be reached during the next six months.

If business, name of firm _____

Address/P.O. Box _____

City _____ State _____ Zip _____

Country _____ Province _____

Mobile or Home Phone _____

Office Phone _____

APPLICATIONS, AUTHORIZATIONS AND CONDUCT

Law Student Registration

1. Have you ever submitted an application to register as a law student?

Note: This question refers to jurisdiction sponsored law student registration programs (not law school applications nor law student practice applications).

Yes No

Name of U.S. jurisdiction, tribal court, or foreign jurisdiction _____

Name and address of foreign bar authority _____

Date application made _____

Explanation _____

Bar Exam

2. Have you ever applied to take a bar exam, including the Uniform Bar Exam (UBE)?

Note: Report all exams for which you have applied or registered, even if you did not sit for the exam. Report all exams even if you did not apply for admission to that jurisdiction and regardless of admission status. Omit the MPRE and First-Year Law Student Examinations.

Yes No

Name of U.S. jurisdiction, tribal court, or foreign jurisdiction _____

Name and address of foreign bar authority _____

Date application made _____ Date examination taken _____

Admission or readmission date (Mo/Day/Yr) _____ Bar number _____

Admitted/registered as: Attorney In-House Counsel Foreign Legal Consultant Other _____

Reason not admitted (if applicable): Failed exam Withdrew application Pending Denied Other reason

Explanation _____

Transferred UBE Score

3. Have you ever applied for admission by transferred Uniform Bar Examination (UBE) Score?

Yes No

Name of U.S. jurisdiction _____

Date application made _____

Admission or readmission date (Mo/Day/Yr) _____ Bar number _____

Admitted/registered as: Attorney In-House Counsel Foreign Legal Consultant Other _____

Reason not admitted (if applicable): Withdrew application Pending Denied Other reason

Explanation _____

Motion

4. Have you ever applied for admission on motion?

Note: Do not list U.S. federal court or pro hac vice admissions in response to this question.

Yes No

Name of U.S. jurisdiction, tribal court, or foreign jurisdiction _____

Name and address of foreign bar authority _____

Date application made _____

Admission or readmission date (Mo/Day/Yr) _____ Bar number _____

Admitted/registered as: Attorney In-House Counsel Foreign Legal Consultant Other _____

Reason not admitted (if applicable): Withdrew application Pending Denied Other reason

Explanation _____

Diploma Privilege

5. Have you ever applied for admission by diploma privilege?

Yes No

Name of U.S. jurisdiction, tribal court, or foreign jurisdiction _____

Name and address of foreign bar authority _____

Date application made _____

Admission or readmission date (Mo/Day/Yr) _____ Bar number _____

Admitted/registered as: Attorney In-House Counsel Foreign Legal Consultant Other _____

Reason not admitted (if applicable): Withdrew application Pending Denied Other reason

Explanation _____

Foreign Legal Consultant

6. Have you ever registered as a foreign legal consultant?

Yes No

Name of U.S. jurisdiction, tribal court, or foreign jurisdiction _____

Name and address of foreign bar authority _____

Date application made _____

Admission or readmission date (Mo/Day/Yr) _____ Bar number _____

Admitted/registered as: Attorney In-House Counsel Foreign Legal Consultant Other _____

Reason not admitted (if applicable): Failed exam Withdrew application Pending Denied Other reason

Explanation _____

In-House Counsel

7. Have you ever registered as in-house counsel?

Yes No

Name of U.S. jurisdiction, tribal court, or foreign jurisdiction _____

Name and address of foreign bar authority _____

Date application made _____

Admission or readmission date (Mo/Day/Yr) _____ Bar number _____

Admitted/registered as: Attorney In-House Counsel Foreign Legal Consultant Other _____

Reason not admitted (if applicable): Failed exam Withdrew application Pending Denied Other reason

Explanation _____

Other

8. Have you ever otherwise submitted an application to, or been authorized to practice law in, any U.S. or foreign jurisdiction or tribal court?

Note: In this context, "otherwise" means other than reported in response to question 1 to 7. Do not list U.S. federal court or pro hac vice admissions in response to this question.

Yes No

Name of U.S. jurisdiction, tribal court, or foreign jurisdiction _____

Name and address of foreign bar authority _____

Date application made _____ Date examination taken _____

Admission or readmission date (Mo/Day/Yr) _____ Bar number _____

Admitted/registered as: Attorney In-House Counsel Foreign Legal Consultant Other _____

Reason not admitted (if applicable): Failed exam Withdrew application Pending Denied Other reason

Explanation _____

Bar Association Membership

9. List the full name and address of each mandatory or voluntary bar association which you have been or are currently a member.

Bar association _____

Dates of membership: From Mo/Yr _____ To Mo/Yr _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Attorney Discipline

10. Have you ever been disbarred, suspended, censured, or otherwise reprimanded or disqualified as an attorney?

If Yes, upload a copy of the associated action or complaint.

Yes No Never admitted to practice law

Name of regulatory agency _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Case number (if applicable) _____ Date _____

Action taken _____

Explanation _____

Attorney Complaint

11. Have you ever been the subject of any charges, complaints or grievances (formal or informal) concerning your conduct as an attorney, including any now pending?

If Yes, upload a copy of the associated action or complaint.

Yes No Never admitted to practice law

Name of regulatory agency _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Case number (if applicable) _____ Date _____

Action taken _____

Explanation _____

Unauthorized Practice of Law

12. Have you ever been the subject of any charges, complaints, or grievances (formal or informal) alleging that you engaged in the unauthorized practice of law, including any now pending?

If Yes, upload a copy of the associated action or complaint.

Yes No

Name of regulatory agency _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Case number (if applicable) _____ Date _____

Action taken _____

Explanation _____

Sanction or Disqualification

13. Have sanctions ever been entered against you, or have you ever been disqualified from participating in any case?

If Yes, upload a copy of the associated action or complaint.

Yes No Never admitted to practice law

Name of Court _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Case number _____

Case name _____

Action taken _____

From Mo/Yr _____ To Mo/Yr _____

Explanation _____

EDUCATION

Law Office Study

14. Did you engage in law office study in lieu of receiving a J.D.?

Yes No

From Mo/Yr _____ To Mo/Yr _____

Name of firm _____

Proctor _____

Firm address _____

City _____ State _____ Zip _____

Law School Attendance

15. List complete information regarding all law school attendance and law degrees (J.D., L.L.B., L.L.M., etc.).

Note: If you studied abroad during law school, complete an entry for each study abroad period. Indicate the sponsoring institution, if different from the school listed.

I have never attended law school

Law School _____

ABA Approved Non-ABA Approved

Mailing address _____

City _____ State _____ Zip _____

Country _____ Province _____

From _____ To _____

Date degree received or expected (from this school) _____

Degree received or expected to be received (from this school) or No Degree _____

J.D. Degree (from this school)

Full-time student Part-time student

Check if enrollment was primarily online.

Law School Discipline

16. Have you ever been dropped, suspended, warned, placed on scholastic or disciplinary probation, expelled, requested to resign, allowed to resign in lieu of discipline, otherwise subjected to discipline, or requested or advised to discontinue your studies by any law school?

Yes No

Name of institution _____

Action taken _____ Date _____

Explanation _____

College/University Attendance

17. List complete information regarding all college/university attendance (other than law school).

Note: If you studied abroad, complete an entry for each study abroad period. Indicate the sponsoring institution, if different from the school listed.

I have never attended a college or university, other than as reported in the law school section.

College _____

Mailing address _____

City _____ State _____ Zip _____

Country _____ Province _____

From _____ To _____

Degree received (No degree, B.A., M.S., etc.) _____ Field of study _____

Check if enrollment was primarily online.

College/University Discipline

18. Have you ever been dropped, suspended, warned, placed on scholastic or disciplinary probation, expelled, requested to resign, allowed to resign in lieu of discipline, otherwise subjected to discipline, or requested or advised to discontinue your studies by any college or university?

Yes No

Name of institution _____

Action taken _____ Date _____

Explanation _____

RESIDENCES

Residence History

19. List every permanent or temporary physical address where you have resided for a period of one month or longer for the last ten years or since age 18, **whichever period of time is shorter**.

■ From Mo/Yr _____ To Mo/Yr _____

Physical address _____

City _____ County/Parish _____ State _____ Zip _____

Country _____ Province _____

■ From Mo/Yr _____ To Mo/Yr _____

Physical address _____

City _____ County/Parish _____ State _____ Zip _____

Country _____ Province _____

■ From Mo/Yr _____ To Mo/Yr _____

Physical address _____

City _____ County/Parish _____ State _____ Zip _____

Country _____ Province _____

■ From Mo/Yr _____ To Mo/Yr _____

Physical address _____

City _____ County/Parish _____ State _____ Zip _____

Country _____ Province _____

EMPLOYMENT

Employment History

20. List all employment and unemployment information for the last ten years or since age 18, **whichever period is shorter**. In addition, **list all law-related employment you have ever had**.

Notes:

Employment - In this context, employment encompasses all part-time and full-time employment, including self-employment, externships, internships (paid and unpaid), clerkships, military service, volunteer work, and temporary employment.

Unemployment - Provide a brief, but specific, description of your activities while unemployed (e.g. seeking employment, preparing for law school, attending <school name>, vacation, studying for bar exam).

Employment References - If an employer is no longer in operation, or you were self-employed or employed by a relative, provide the name and contact information of a verifying reference. **Do not list yourself or a relative as a verifying reference.**

Details - Indicate if the address provided is a company headquarters or if you worked remotely. Provide other information that may assist in verification of this period of employment.

■ From Mo/Yr _____ To PRESENT

Employment position/Description of unemployment _____

Name of supervisor or associate _____

Email of supervisor or associate _____

Email unknown

Employer or firm name _____

Mailing address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____

Business is defunct

Self-employed or employed by a relative

Business has new name/address

Verifying reference name / Business name _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____ E-mail _____

Details _____

■ From Mo/Yr _____ To Mo/Yr _____

Employment position/Description of unemployment _____

Name of supervisor or associate _____

Email of supervisor or associate _____

Email unknown

Reason for Leaving _____

Employer or firm name _____

Mailing address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____

Business is defunct

Self-employed or employed by a relative

Business has new name/address

Verifying reference name / Business name _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____ E-mail _____

Details _____

■
From Mo/Yr _____ To Mo/Yr _____

Employment position/Description of unemployment _____

Name of supervisor or associate _____

Email of supervisor or associate _____

Email unknown

Reason for Leaving _____

Employer or firm name _____

Mailing address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____

Business is defunct

Self-employed or employed by a relative

Business has new name/address

Verifying reference name / Business name _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____ E-mail _____

Details _____

■
From Mo/Yr _____ To Mo/Yr _____

Employment position/Description of unemployment _____

Name of supervisor or associate _____

Email of supervisor or associate _____

Email unknown

Reason for Leaving _____

Employer or firm name _____

Mailing address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____

Business is defunct

Self-employed or employed by a relative

Business has new name/address

Verifying reference name / Business name _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____ E-mail _____

Details _____

Employment Actions

21. Have you ever been disciplined, suspended, laid off, permitted to resign (in lieu of termination), or terminated from any job?

Note: If Yes, any associated periods of employment must be listed in response to the Employment History question before proceeding.

Yes No

Employer _____

Dates of employment: From Mo/Yr _____ To Mo/Yr _____

Disposition: Terminated Suspended Disciplined Laid off Permitted to resign

Date of disposition _____ Explanation of circumstances _____

Judicial Office

22. Have you ever held judicial office?

Office held _____ From Mo/Yr _____ To Mo/Yr _____

Name of court _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Reason for termination (if applicable) _____

Military Service

23. Have you ever been a member of the armed forces of the United States, its reserve components, or the National Guard?

If Yes, upload a copy of all of your military separation papers (DD Form 214 or equivalent). Forms must indicate character of service.

Yes No

Attach copies of all of your reports of separation (e.g., DD Form 214 – member copy #4, NGB Form 22, etc.). The DD Form 214 that you provide must indicate your character of service.

- Choose Branch:
- Regular Armed Forces – Air Force
 - Regular Armed Forces – Army
 - Regular Armed Forces – Coast Guard
 - Regular Armed Forces – Marine Corps
 - Regular Armed Forces – Navy
 - Reserve Components – Air Force
 - Reserve Components – Army
 - Reserve Components – Coast Guard
 - Reserve Components – Marine Corps
 - Reserve Components – Navy
 - National Guard – Air Force
 - National Guard - Army

State for National Guard service _____

Serial number _____ Rank _____

Dates of service: From Mo/Yr _____ To Mo/Yr _____

Present duty station _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____

Name of commanding officer _____

(1). Were you ever court-martialed?

Yes No

Date of action _____

Explanation of circumstances _____

Result, including any punishment _____

(2). Were you ever awarded non-judicial punishment (Art. 15 UCMJ)?

Yes No

Date of action _____

Explanation of circumstances _____

Result, including any punishment _____

(3). Did you receive an honorable discharge?

Yes No

Date of action _____

Explanation of circumstances _____

Result, including any punishment _____

(4). Were you allowed to resign in lieu of court-martial?

Yes No

Date of action _____

Explanation of circumstances _____

Result, including any punishment _____

(5). Were you administratively discharged?

Yes No

Date of action _____

Explanation of circumstances _____

Result, including any punishment _____

Licenses

24. Have you ever applied for a license (even if the application was subsequently withdrawn) or held a license for a business, trade, or profession, other than as an attorney-at-law?

Yes No

Type of license _____

Issued to (include business name, if applicable) _____

Current status of license _____

License number (if applicable) _____

Application date (Mo/Yr) _____

Expiration/Inactive date (Mo/Yr) _____

Issuing authority _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____

License Denial/Revocation

25. Have you ever been denied a license or had a license revoked for a business, trade, or profession?

Yes No

License _____ Action taken: Denial Revocation

Name of regulatory agency _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Action Date _____

Explanation _____

CHARACTER & FITNESS

Professional Discipline

26. Have you ever been suspended, censured, or otherwise reprimanded or disqualified as a member of another profession, or as a holder of public office?

If Yes, upload a copy of the associated action or complaint.

Yes No

Name of regulatory agency _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Case number (if applicable) _____

Action taken _____ Date _____

Explanation _____

Professional Complaint

27. Have you ever been the subject of any charges, complaints, or grievances (formal or informal) concerning your conduct as a member of any other profession, or as a holder of public office, including any now pending?

If Yes, upload a copy of the associated action or complaint.

Yes No

Name of regulatory agency _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Case number (if applicable) _____

Action taken _____ Date _____

Explanation _____

Bond

28. Has any surety on any bond on which you were the principal been required to pay any money on your behalf?

Yes No

Name of surety _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Amount of money paid by surety _____

Date money paid _____

Reason for bond _____

Detailed explanation _____

Preamble to Questions 29 to 42

The Iowa Supreme Court has adopted the following questions 29 to 42, which each applicant must answer for admission in Iowa. An applicant's acknowledgment on the Attestation page of this application verifies the truthfulness of these responses.

Fraud

29. Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including *acts of dishonesty, fraud, or deceit*?

Yes No

Employer or Educational Institution _____

Date of Action (Mo/YYYY) _____ Action Taken By _____

Name of Employment Supervisor or Academic Advisor Involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Phone _____

Explanation of Circumstances (include any persons involved in the investigation of your conduct) _____

Misrepresentations

30. Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including *lying on a resume or misrepresentation*?

Yes No

Employer or Educational Institution _____

Date of Action (Mo/YYYY) _____ Action Taken By _____

Name of Employment Supervisor or Academic Advisor Involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Phone _____

Explanation of Circumstances (include any persons involved in the investigation of your conduct) _____

Academic Misconduct

31. Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including *academic misconduct, including such acts as cheating or plagiarism?*

Yes No

Employer or Educational Institution _____

Date of Action (Mo/YYYY) _____ Action Taken By _____

Name of Employment Supervisor or Academic Advisor Involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Phone _____

Explanation of Circumstances (include any persons involved in the investigation of your conduct) _____

Student Activities

32. Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including *misconduct involving student activities?*

Yes No

Employer or Educational Institution _____

Date of Action (Mo/YYYY) _____ Action Taken By _____

Name of Employment Supervisor or Academic Advisor Involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Phone _____

Explanation of Circumstances (include any persons involved in the investigation of your conduct) _____

Thefts

33. Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including *theft*?

Yes No

Employer or Educational Institution _____

Date of Action (Mo/YYYY) _____ Action Taken By _____

Name of Employment Supervisor or Academic Advisor Involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Phone _____

Explanation of Circumstances (include any persons involved in the investigation of your conduct) _____

Excessive Absences

34. Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including *excessive absences*?

Yes No

Employer or Educational Institution _____

Date of Action (Mo/YYYY) _____ Action Taken By _____

Name of Employment Supervisor or Academic Advisor Involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Phone _____

Explanation of Circumstances (include any persons involved in the investigation of your conduct) _____

Assignments

35. Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including *failure to complete assignments in a timely manner*?

Yes No

Employer or Educational Institution _____

Date of Action (Mo/YYYY) _____ Action Taken By _____

Name of Employment Supervisor or Academic Advisor Involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Phone _____

Explanation of Circumstances (include any persons involved in the investigation of your conduct) _____

Disregard for Health

36. Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including *actions in disregard for health, safety, and welfare of others*?

Yes No

Employer or Educational Institution _____

Date of Action (Mo/YYYY) _____ Action Taken By _____

Name of Employment Supervisor or Academic Advisor Involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Phone _____

Explanation of Circumstances (include any persons involved in the investigation of your conduct) _____

Discriminations

37. Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including *discrimination or harassment based upon sex, religion, age, disability, race or national or ethnic origin?*

Yes No

Employer or Educational Institution _____

Date of Action (Mo/YYYY) _____ Action Taken By _____

Name of Employment Supervisor or Academic Advisor Involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Phone _____

Explanation of Circumstances (include any persons involved in the investigation of your conduct) _____

Neglect

38. Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including *neglect of financial responsibilities?*

Yes No

Employer or Educational Institution _____

Date of Action (Mo/YYYY) _____ Action Taken By _____

Name of Employment Supervisor or Academic Advisor Involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Phone _____

Explanation of Circumstances (include any persons involved in the investigation of your conduct) _____

Alcohol or Drugs

39. Have you ever been formally or informally investigated, reprimanded, disciplined, discharged or asked to resign by an employer or educational institution for misconduct including **conduct related to the use of alcohol or any other drug in the last five years?**

Yes No

Employer or Educational Institution _____

Date of Action (Mo/YYYY) _____ Action Taken By _____

Name of Employment Supervisor or Academic Advisor Involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Phone _____

Explanation of Circumstances (include any persons involved in the investigation of your conduct) _____

Conduct or Behavior

40. "Illegal Use of Drugs" means the use of controlled substances obtained illegally as well as the use of controlled substances which are not obtained pursuant to a valid prescription or taken in the accordance with the directions of a licensed health care practitioner.

You have a right to elect not to answer those portions of the above questions which inquire as to the illegal use of controlled substances or activity you have reasonable cause to believe that answering may expose you to the possibility of criminal prosecution. In that event, you may assert the Fifth Amendment privilege against self-incrimination. Any claim of the Fifth Amendment privilege must be made in good faith. If you choose to assert the Fifth Amendment privilege, you must do so in writing. You must fully respond to all other questions on the application. Your application for licensure will be processed if you claim the Fifth Amendment privilege against self-incrimination.

Are you currently, or have you been in the last three years, engaged in the illegal use of drugs?

Yes No

Explanation _____

41. Within the past five years, have you exhibited any conduct or behavior that could call into question your ability to practice law in a competent, ethical, and professional manner?

Yes No

Explanation _____

Relevant dates _____

Bar Examination Conduct

42. Have you ever been accused of, charged with, the subject of an investigation regarding fraud, dishonesty, or other misconduct in connection with the administration of a bar examination in any other jurisdiction?

If Yes,

- Include a statement below setting forth the jurisdiction, date(s) of incident, explanation of the circumstances, the stage of proceedings, the disposition, and any penalties imposed, for each matter.
- Upload a copy of the associated record.

Yes No

Explanation _____

LEGAL PROCEEDINGS

Civil Action

43. Have you ever been a named party to any civil action?

Note: Family law matters (including divorce actions and continuing orders for child support) should be included here.

If Yes, upload a copy of the associated pleadings, judgments, final orders, settlement agreement and/or docket report.

Yes No

Complete title of action _____

Court file number _____

Date filed _____

Trial date _____ Date of final disposition _____

Disposition _____

Are you the subject of any continuing court order (e.g., for child support or payment of a money judgment)?

Yes No

If the disposition resulted in a judgment, has the judgment been satisfied?

Yes No

Date satisfied _____

Amount still owing _____

Detailed explanation of suit _____

Name of court _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Plaintiff's name _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Name of plaintiff's attorney _____

Defendant's name _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Name of defendant's attorney _____

Administrative Action

44. Have you ever had a complaint or action (including, but not limited to, allegations of fraud, deceit, misrepresentation, forgery, or malpractice) initiated against you in any administrative forum?

If Yes, include a copy of the associated administrative record.

Yes No

Date action/complaint initiated _____

Name of administrative forum or body _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Name of agency _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Date of final disposition _____

Disposition _____

Detailed explanation _____

Criminal Action

45. Have you ever been cited for, arrested for, charged with, or convicted of any violation of any law, including cases that were resolved in juvenile court?

Note: Include matters that have been dismissed, expunged, subject to a diversion or deferred prosecution program, or otherwise set aside. Omit traffic violations.

If Yes, include a copy of the associated arrest report, complaint, indictment, citation, information, disposition, sentence, docket report, and appeal, if any.

Yes No

Date (or time period) of incident _____

Incident location (city, county, state) _____

Country _____ Province _____

Title of complaint, indictment, or citation _____

Court file number _____

Detailed description of violation _____

Name of court involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Name of law enforcement agency involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Attorney name _____

Date of initial court hearing _____

Charge(s) at time of initial court hearing _____

Date of final disposition _____

Charge(s) at time of final disposition _____

Final disposition _____

Alcohol or Drug Related Traffic Violation

46. Have you ever been cited for, arrested for, charged with, or convicted of any alcohol or drug related traffic violation other than a violation that was resolved in juvenile court?

Note: Include matters that have been dismissed, expunged, subject to a diversion or deferred prosecution program, or otherwise set aside.

If Yes, include a copy of the associated arrest report, complaint, indictment, citation, information, disposition, sentence, docket report, and appeal, if any.

Yes No

Date (or time period) of incident _____

Incident location (city, county, state) _____

Country _____ Province _____

Title of complaint, indictment, or citation _____

Court file number _____

Detailed description of violation _____

Name of court involved _____
Address _____
City _____ State _____ Zip _____
Country _____ Province _____
Name of law enforcement agency involved _____
Address _____
City _____ State _____ Zip _____
Country _____ Province _____
Attorney name _____
Date of initial court hearing _____
Charge(s) at time of initial court hearing _____
Date of final disposition _____
Charge(s) at time of final disposition _____
Final disposition _____

Traffic Violation

47. Have you been cited for, arrested for, charged with, or convicted of any moving traffic violation during the past ten years?

Note: Include matters that have been dismissed, expunged, subject to a diversion or deferred prosecution program, or otherwise set aside. Omit parking violations.

Yes No

■
Date of violation (Mo/Yr) _____

Charge(s) at time of final disposition _____

Final disposition _____

Description of violation _____

Name of law enforcement agency _____

Violation location (city, county, state) _____

Country _____ Province _____

■
Date of violation (Mo/Yr) _____

Charge(s) at time of final disposition _____

Final disposition _____

Description of violation _____

Name of law enforcement agency _____

Violation location (city, county, state) _____

Country _____ Province _____

■
Date of violation (Mo/Yr) _____

Charge(s) at time of final disposition _____

Final disposition _____

Description of violation _____

Name of law enforcement agency _____

Violation location (city, county, state) _____

Country _____ Province _____

Driver's License

48. List all driver's licenses held during the last ten years.

I have not had a driver's license during the last ten years.

■
Driver's License state, province, or country _____

Driver's License number (if unavailable, enter "unknown") _____

Current

■
Driver's License state, province, or country _____

Driver's License number (if unavailable, enter "unknown") _____

Current

■
Driver's License state, province, or country _____

Driver's License number (if unavailable, enter "unknown") _____

Current

FINANCIAL RESPONSIBILITY

Revocation

49. Have you ever had a credit card or charge account revoked that was not resolved in bankruptcy?

If Yes, upload a copy of a recent credit report.

Yes No

Type of debt: Charge account Credit card

Last four digits of account number _____ Original amount of debt _____

Current balance _____ Date of last payment _____

No Payments Made

Current status of this debt _____

Describe the history of this debt _____

Name of entity extending credit _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone number _____

Name of retailer if different from above _____

Check if name or address of current creditor or collection agency is different from above.

Name of current creditor or collection agency if different from above _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone number _____

Last four digits of current account number _____

Defaulted Student Loan

50. Have you ever defaulted on a student loan?

If Yes, upload a copy of a recent credit report.

Yes No

Full account number _____ Original amount of debt _____

Current balance _____ Date of last payment _____

No Payments Made

Current status of this debt _____

Describe the history of this debt _____

Name of entity extending credit _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone number _____

Check if name or address of current creditor or collection agency is different from above.

Name of current creditor or collection agency if different from above _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone number _____

Current account number _____

Other Defaulted Debt

51. Have you ever defaulted on any debt other than a student loan that was not resolved in bankruptcy?

If Yes, upload a copy of a recent credit report.

Yes No

Type of debt: Charge account Credit card* Other _____
 Property/Real estate assessment** Utility/Telephone

(*Last four digits of) Account number _____ Original amount of debt _____

Current balance _____ Date of last payment _____

No Payments Made

Current status of this debt _____

Describe the history of this debt (if this is a medical debt, include date of service and institution name) _____

Name of entity extending credit _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone number _____

Name of retailer if different from above _____

Check if name or address of current creditor or collection agency is different from above.

Name of current creditor or collection agency if different from above _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone number _____

Current account number _____

**** For real estate debt, provide address of property associated with debt:**

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Past Due Debt

52. Have you had any debt that has been more than 120 days past due within the past three years that was not resolved in bankruptcy?

If Yes, upload a copy of a recent credit report.

Yes No

Type of debt: Charge account Credit card* Real estate** Student loan Utility/Telephone**

Other _____

(*Last four digits of) Account number _____ Original amount of debt _____

Current balance _____ Date of last payment _____

No Payments Made

Current status of this debt _____

Describe the history of this debt (if this is a medical debt, include date of service and institution name) _____

Name of entity extending credit _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone number _____

Name of retailer if different from above _____

Check if name or address of current creditor or collection agency is different from above.

Name of current creditor or collection agency if different from above _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone number _____

Current account number _____

**** For real estate and utility/telephone debt, provide address of property/telephone number associated with debt:**

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone number _____

Tax Debt

53. Have you ever failed to timely pay any personal taxes due, including but not limited to any federal or state income taxes; state, county or municipal private property taxes; or real estate assessment taxes?

If **yes**, upload a copy of supporting documentation (IRS tax account transcript, release of lien, statement of amount due, etc.).

Yes No

Type of debt: Income Property/Real Estate Assessment Other _____

Full account number _____ Original amount of debt _____

Current balance _____ Date of last payment _____

No Payments Made

Current status of this debt _____

Describe the History of This Debt (include applicable tax year(s)) _____

Name of agency _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone number _____

Bankruptcy

54. Have you ever filed a petition for bankruptcy?

If Yes, upload associated schedule of indebtedness, petition for bankruptcy, docket report and discharge from bankruptcy order.

Yes No

Date filed _____ Title of action _____

Type of bankruptcy _____

Court file number _____

Name of court involved _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Total amount discharged in U.S. dollars _____

Date of disposition _____

Disposition _____

Were any adversary proceedings instituted? Yes No

Were there any allegations of fraud? Yes No

Were any debts not discharged? Yes No

Detailed description of circumstances surrounding filing _____

CHARACTER REFERENCES

References

55. Provide complete information for at least six references, preferably persons who have known you for a minimum of five years. You are encouraged to include one reference from every locality where you have lived during the last ten years.

Do not list yourself, anyone who is related to you by blood or marriage, or anyone who resides at your current residential address.

Do not use names listed in response to the Employment History question. If you provide a business address, please include the names of both the reference and the business.

Note: To avoid delays, provide current contact information (**email address, mailing address, and telephone number**) for each reference.

■ **Name** _____

Business name _____

Address _____

City _____ **State** _____ **Zip** _____

Country _____ **Province** _____

Telephone _____ **E-mail** _____

Email Unknown

Occupation _____ **Years known** _____

■ **Name** _____

Business name _____

Address _____

City _____ **State** _____ **Zip** _____

Country _____ **Province** _____

Telephone _____ **E-mail** _____

Email Unknown

Occupation _____ **Years known** _____

■ **Name** _____

Business name _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____ E-mail _____

Email Unknown

Occupation _____ Years known _____

■
Name _____

Business name _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____ E-mail _____

Email Unknown

Occupation _____ Years known _____

■
Name _____

Business name _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____ E-mail _____

Email Unknown

Occupation _____ Years known _____

■
Name _____

Business name _____

Address _____

City _____ State _____ Zip _____

Country _____ Province _____

Telephone _____ E-mail _____

Email Unknown

Occupation _____ Years known _____

ADDITIONAL INFORMATION

Additional Information

56. Would you like to provide additional information or further explain any of your previous responses? If you provide further explanation to any of your previous responses, please include the associated question number.

Yes No

Explanation _____
