



Office of Professional Regulation
Judicial Branch Building, 1111 East Court Avenue, Des Moines, Iowa 50319
(515) 725-8029 Fax (515) 725-8032
December 2016

***Tutorial for Judges & Court Staff Regarding
Pro Hac Vice Registration and Fee Payment***

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Introduction

An out-of-state attorney desiring to appear pro hac vice in an Iowa case is required to access the Office of Professional Regulation (OPR) / Supreme Court Commissions (SCC) web site, submit certain personal information to fill pertinent fields in the lawyer database, and pay a fee of \$250 that will be deposited in the Client Security Trust Fund. The registration and fee payment allow the attorney to *apply* to appear pro hac vice in Iowa cases, subject to the limits and requirements of Iowa Court Rule 31.14, for a period of up to five years from the date of registration. Attorneys who register and pay the fee appear in the SCC database with the status of "Pro Hac Vice." A separate tutorial for out-of-state attorneys desiring to register is available at the OPR Announcements and Reports web page:

http://www.iowacourts.gov/For_Attorneys/Professional_Regulation/OPR_Announcements__Reports/

An out-of-state attorney's registration is recorded with an expiration date of five years. Once that five year period has expired, the attorney is permitted to submit a new registration and fee payment and acquire a new five year period in which to make pro hac vice applications. All registrations - the first one with its expiration date, and any subsequent registrations with their expiration dates – are visible in the database to persons searching the pro hac vice registrations.

Accessing the SCC / OPR Web Site

The address for the SCC / OPR web site is: <http://www.iacourtcommissions.org>

To access the site, just open up Internet Explorer or another web browser, and type or paste this web

address into the address window. A popup notifying you that you are accessing a nonsecure page may appear - just answer that you want to proceed, and the front page of the SCC/OPR web site should open.

Pro hac vice functions are grouped in a box on the front page of the SCC / OPR web site captioned “Pro Hac Vice Attorneys.”

The screenshot shows the homepage of the Iowa Judicial Branch Office of Professional Regulation. At the top, there is a navigation menu with links for Home, Login, Lawyers, Lawyer Admissions, Law Firms, CLE Sponsors, Shorthand Reporters, IOLTA, Public, and Tutoria. Below the navigation is a login section with fields for Username/Account ID and Password, and buttons for Login and Forgot Password. A yellow banner provides contact information for assistance. A red banner indicates website downtime during maintenance hours. The main content area is divided into several sections: Welcome, Search, Pro Hac Vice Attorneys, and What's New. The Pro Hac Vice Attorneys section includes links for Register as Pro Hac Vice Attorney, Search Pro Hac Vice Attorneys, and Get Complete List of Pro Hac Vice Attorneys. The Search section includes links for Search Certified Shorthand Reporters, Search Lawyers, Search CLE Sponsors, Search CLE Events, and Search Disability and Discipline Orders. The What's New section includes notes for the 2016 Report Filing Season for Certified Shorthand Reporters. A pink arrow points to the Pro Hac Vice Attorneys section.

Searching the Database of Registered Pro Hac Vice Attorneys

The database of attorneys who have registered and paid the pro hac vice registration fee is searchable using the general attorney search capabilities on the OPR / SCC web site. In addition, a separate utility for searching the pro hac vice registrants is available on the external SCC site for use by the public, judicial officers, Judicial Branch staff, and other attorneys.

To search only the entries for registered pro hac vice attorneys, click on the item “Search Pro Hac Vice Attorneys” where it appears in the box captioned “Pro Hac Vice Attorneys”



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Office of Professional Regulation

Home | Login | Lawyers | Lawyer Admissions | Law Firms | CLE Sponsors | Shorthand Reporters | IOLTA | Public | Tutorials

Username/Account ID: _____
PASSWORD: _____
Login | Forgot Password

For assistance with use of this site, please call the Office of Professional Regulation at 515-725-8028. Assistance is available during normal business hours. The assistance available includes help logging in to the site, lost passwords, CLE and client security reporting requirements, extensions, approval of CLE events, or similar matters.

This website will be down every day between the hours of 1:30am and 5:00am due to database maintenance.

Welcome

Welcome to the public services page of Iowa Supreme Court Office of Professional Regulation. The clickable menu options on this page allow any member of the public to access a range of services: Lawyers, certified shorthand reporters, IOLTA banks and sponsors of continuing legal education events may log in to their accounts using the Username and Password fields on the left side of this page. A short description of each available service is found in the description box.

Search

Search Certified Shorthand Reporters
Search Lawyers
Search CLE Sponsors
Search CLE Events
Search Disability and Discipline Orders

Pro Hac Vice Attorneys

Register as Pro Hac Vice Attorney
Search Pro Hac Vice Attorneys
Get Complete List of Pro Hac Vice Attorneys

What's New

Notes for the 2016 Report Filing Season for Certified Shorthand Reporters: Filing season for the annual continuing education (CEU) reports by certified shorthand reporters will begin on October 1, 2016. The due date for the 2016 reports is December 1, 2016.

Description

Recent Disability and Discipline Orders: This process displays the public lawyer disability and discipline orders entered during the past 60 days.

Apply to be a CSR: This process allows you to apply to take the examination to become a certified shorthand reporter in Iowa. Based on the information you provide, you will receive further instructions from the Board of Examiners of Shorthand Reporters or its administrative office on the tasks you must complete prior to certification.

New CLE Sponsor Registration: This process allows any sponsor of continuing legal education (CLE) programs or classes to register as an on-line user.

New CLE Sponsor Contact Registration: This process allows any qualified person representing a continuing legal education (CLE) sponsor to register as an on-line user.

New IOLTA Contact Registration: This process allows any qualified person representing an IOLTA bank to register as an on-line user.

New Law Firm Contact Registration: This process allows any qualified person representing a law firm to create a list of lawyers in that firm, then pay all the fees due for those lawyers by credit card or E-check at one time.

Contact Us: This process allows any member of the public, lawyer, shorthand reporter or sponsor of a continuing legal education event to submit an inquiry on-line to the appropriate commission of the Supreme Court or to the State Court Administrator's office.

Certified Shorthand Reporter Search: This process allows you to search the database of shorthand reporters (also sometimes referred to as court reporters) who have been certified by the Board of Examiners of Shorthand Reporters to perform shorthand reporting in Iowa.

Search Lawyers Licensed in Iowa: This process allows you to search the database of lawyers who have been licensed by the Supreme Court of Iowa to practice law in Iowa.

Search Continuing Legal Education Sponsors: This process allows you to search the database of sponsors who have sponsored continuing legal education (CLE) programs or classes submitted for approval by the Commission on Continuing Legal Education.

Search Continuing Legal Education Events: This process allows you to search the database of continuing legal education (CLE) programs and classes submitted for approval by the Commission on Continuing Legal Education.

Search Disability and Discipline Orders: This process allows you to search the database of public disability and discipline orders imposed on Iowa lawyers.

You will be shown a search page at which you may formulate your query. A coarse query (for example, using the Last Name search box only) is the preferred approach.

To perform a search, enter your query terms and click on the [Find Now] button.

Search Pro Hac Vice Attorneys Licensed in Iowa

Important Note:

Home address and telephone information for lawyers cannot be released to the public. Any search that includes a country, county, city or state value as a search criterion will only return results based on business location information for lawyers. If a lawyer has not reported business address information to the commissions of the Iowa Supreme Court, that lawyer's name will not appear on any search that includes location information as a search value. For example, a lawyer who is retired, inactive or unemployed may not have business address information to report or include in the commissions' database.

Last Name:

First Name:

Country of Business:

City of Business:

State/Province of Business:

Is in Good Standing:

Find Now

This process allows you to search the database of Pro Hac Vice Attorneys who have registered with the Office of Professional Regulation.

The search result will be displayed. From this page, you can refine your query terms and click on [Find Now] to search again. You also may place your cursor over the line showing an attorney you are interested in, and click on that line to display additional information regarding that attorney.

Pro Hac Vice Attorney Search Results

NOTE: To sort on any of the columns below, simply click on the column heading.
To view more information about a lawyer, simply click on their row.

Name	Country	City	State	Phone
WIECK, PAUL H II	United States	Denver	Colorado	808-345-2984 ext. 2300

1 Results Found

1

Search Pro Hac Vice Attorneys Licensed in Iowa

NOTE: Refine your search using the form below. You must provide a value for at least one of the fields below.

Last Name:

First Name:

Country of Business:

City of Business:

State/Province of Business:

Is in Good Standing:

If you click on the line shown for a particular attorney, additional information for that attorney will be displayed.

View Pro Hac Vice Attorney

Address and telephone information is listed on this screen only if the lawyer maintains a business address and business telephone number. Home address and home telephone information for lawyers cannot be released to the public.

Name: WIECK, PAUL H II
License Status: Pro Hac Vice

Business Information

Firm Name: Wieck Law Firm
Position in Firm: Partner

Registrations

Registration Date	Expiration Date
2016-10-06	2021-10-06

Reinstatements, Disability or Disciplinary Orders in Iowa

No Orders/Actions for this Attorney

To search the database of all Iowa attorneys, click on the item "Search Lawyers" where it appears in the box captioned "Search."

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Username/Account ID
Password
Login Forgot Password

Home

Recent Disability and Discipline Orders

New Pro Hac Vice Attorney Registration

Apply to Be A CSR

New CLE Sponsor Registration Request

New CLE Sponsor Contact Registration

Registration

Contact Us

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[Search Lawyers](#)

[Search CLE Sponsors](#)

[Search CLE Events](#)

[Search Disability and Discipline Orders](#)

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The query and return screens for the general search look and operate like the screens for a search restricted to pro hac vice attorneys, except that the query searches and returns information from the general database of Iowa attorneys.

Getting a List of Registered Pro Hac Vice Attorneys

A simple list of all attorneys who have registered and paid the pro hac vice registration fee is available on the OPR / SCC web site.

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A complete list of registered pro hac vice attorneys will be displayed. The list may be printed by clicking on the [printable version] button.

Complete List of Pro Hac Attorneys

[printable version](#)

Full Name	Registration Date	Expiration Date
BOB, JIM JON	10/21/2016	10/21/2021
IDAHO, JOE M	11/01/2016	11/01/2021
JENKINS, DILLON MARIE	11/03/2016	11/03/2021
MONTANA, JOE M	10/19/2016	10/19/2021
SMITH, JOHN REGISTRATION	11/01/2016	11/01/2021
SNOW, JOHN H	11/07/2016	11/07/2021
TABLE, TEST CHANGED	10/25/2016	10/25/2021
TESTER, TEST 7	09/30/2016	09/30/2021
TESTER, TEST CONTACT	10/04/2016	10/04/2021
TESTER, TEST EXPIRATION	10/19/2016	10/19/2021
TESTER, TEST EXPIRATION	10/04/2016	10/04/2021
TESTER, TEST EXPIRATION	10/20/2016	10/20/2021
TESTER, TEST NEW	10/04/2016	10/04/2021
TESTER, TEST PAYMENTS	10/20/2011	10/20/2016
TESTER, TEST PAYMENTS2	10/21/2016	10/21/2021
TESTER, TEST PAYMENTS3	10/21/2016	10/21/2021
TESTER, TEST PAYMENTS4	10/21/2016	10/21/2021
TESTER, TEST Q	03/15/2015	03/15/2020
TESTER, TEST Q	03/15/2016	03/15/2021
TESTER, TEST RENEWAL	10/25/2016	10/25/2021
TEXAS, THOMAS T JR.	10/21/2016	10/21/2021
WIECK, PAUL H II	10/06/2016	10/06/2021

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This page allows you to view the latest Pro Hac Vice Attorney registration information.